

**Argyll and Bute Council**  
**Comhairle Earra Ghaidheal agus Bhoid**

Customer Services  
Executive Director: Douglas Hendry



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31 July 2013

## **NOTICE OF MEETING**

A meeting of the **MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE** will be held in the **VILLAGE HALL, ISLE OF GIGHA** on **WEDNESDAY, 7 AUGUST 2013** at **10:00 AM**, which you are requested to attend.

Douglas Hendry  
Executive Director - Customer Services

## **BUSINESS**

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
  - (a) Mid Argyll, Kintyre and the Islands Area Committee meeting held on 5 June 2013. (Pages 1 - 8)
  - (b) Kintyre Initiative Working Group held on 28 June 2013 (for noting) (Pages 9 - 16)
  - (c) Mid Argyll Partnership held on 12 June 2013 (for noting) (Pages 17 - 22)
- 4. PUBLIC AND COUNCILLORS QUESTION TIME**
- 5. TARBERT PRIMARY - EDUCATION SCOTLAND**  
Report by Head Teacher (Pages 23 - 30)
- 6. BEAR - REPRESENTATION TO UPDATE ON IMPROVEMENT PLANS**  
Update by Ian McDonald, BEAR Representative
- 7. NEW CAMPBELTOWN GRAMMAR - KINTYRE PARK**  
Report by Head of Facility Services (Pages 31 - 34)

## **8. ROADS ISSUES**

- (a) Revenue Roads Budget  
Report by Contracts Manager (Pages 35 - 56)
- (b) Jacobs Survey A83 and proposed pedestrian crossing in Tarbert  
Report by Head of Roads and Amenity Services (Pages 57 - 60)
- (c) Provision of Road Defects Stats  
Report by Contracts Manager (Pages 61 - 66)

## **9. STREETSCENE SERVICE REVIEW IMPLEMENTATION - TO FOLLOW**

Report by Executive Director – Development and Infrastructure.

## **10. KILKERRAN PARK - MEMORIAL GARDEN**

Report by Executive Director – Development and Infrastructure. (Pages 67 - 68)

## **11. CAMPBELTOWN - FISHERMAN FACILITIES AT FISH QUAY**

Report by Marine Operations Manager (Pages 69 - 74)

## **12. THIRD SECTOR GRANTS - 2013/14**

Report by Community Development Officer (Pages 75 - 80)

## **13. MID ARGYLL PARTNERSHIP (MAP) AND KINTYRE INITIATIVE WORKING GROUP (KIWG) - STATUS OF BOTH GROUPS**

Report by Area Governance Manager (Pages 81 - 82)

## **14. TELEPHONE CALL HANDLING IN POLICE SCOTLAND**

Report by Area Governance Manager (Pages 83 - 86)

## **15. ITEM TRACKER (Pages 87 - 90)**

## **E1 16. BENGUILLION ROAD SITE - UPDATE**

Report by Executive Director – Customer Services. (Pages 91 - 94)

## **E1 17. SALE OF FORMER ARDRISHAIG SCHOOL AND SCHOOLHOUSE, OAKFIELD ROAD, ARDRISHAIG**

Report by Executive Director – Customer Services. (Pages 95 - 100)

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

### **E1 Paragraph 9**

Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

## **MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE**

Councillor Rory Colville

Councillor Donald Kelly

Councillor Douglas Philand

Councillor Robin Currie

Councillor Donald MacMillan

Councillor John Semple

Councillor Anne Horn

Councillor John McAlpine

Councillor Sandy Taylor

Shirley MacLeod – Area Governance Manager

Contact: Theresa McLetchie Tel: 01546 604511

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**MINUTES of MEETING of MID ARGYLL, KINTYRE & THE ISLANDS AREA COMMITTEE held in  
the TEMPLAR'S HALL, HARBOUR STREET, TARBERT  
on WEDNESDAY, 5 JUNE 2013**

**Present:** Councillor Douglas Philand (Chair)

Councillor Rory Colville  
Councillor Robin Currie  
Councillor Anne Horn  
Councillor Donald Kelly

Councillor Donald MacMillan  
Councillor John McAlpine  
Councillor John Semple  
Councillor Sandy Taylor

**Attending**

Jane Fowler  
Shirley MacLeod  
David Clements  
Catriona Hood

Kathryn Wilkie

Audrey Baird

Peter Bain  
Stewart Clark  
Alan Millar

Head of Improvement and HR  
Area Governance Manager  
IOD Programme Manager  
Head Teacher, Campbeltown  
Grammar School  
Quality Improvement  
Manager  
Community Development  
Officer  
Area Team Leader  
Roads Performance Manager  
Assistant Operations  
Manager - Waste  
Management

**1. APOLOGIES**

There were no apologies.

**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest intimated.

**3. MINUTES**

**(a) MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMITTEE 3  
APRIL 2013**

The Minute of the previous meeting held on 3 April, 2013 was approved as a correct record.

**(b) MID ARGYLL, KINTYRE AND THE ISLANDS AREA COMMITTEE - 1  
MAY, 2013**

The Minute of the previous meetings held on 1 May, 2013 was approved as a true record.

Councillor Colville enquired on the report in regards the status of both the Mid Argyll Partnership (MAP) and the Kintyre Initiative Working Group (KIWG) and the Area Governance Manager advised that this will be submitted to the August Area Committee meeting..

Discussion ensued in regards the benefit of the Item Tracker coming to future Area Committees for discussion and review.

### **Decision**

Members agreed:

1. That an updated report on the status of both MAP and KIWG in the context of Community-Planning arrangements come to the MAKI August Area Committee meeting.
2. That the Item Tracker would be included for noting and updating on future Area Committee agendas.

### **(c) MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY SAFETY FORUM 7 MAY 2013**

The Minute of the previous meeting held on 7 May, 2013 was noted.

### **4. PUBLIC AND COUNCILLORS QUESTION TIME**

The Chair invited questions from Members and the public in attendance.

Councillor Currie highlighted the further deterioration of the A83 particularly on the stretch of the Trunk road at Inveraray.

### **Decision**

Members agreed to invite representation from BEAR to the next MAKI Area Committee in August which is being held on Gigha to discuss their improvement plans etc for the MAKI Trunk Road network.

### **5. CAMPBELTOWN GRAMMAR SCHOOL PERFORMANCE REPORT (AGENDA ITEM 6)**

The Committee gave consideration to a report updating Members on Campbeltown Grammar School.

Discussion followed in regards Curriculum for Excellence and the resulting impact on future pupil attainments. In addition, the Committee reinforced their concerns on falling school rolls and difficulties encountered in the recruitment of teaching staff to the local area.

The Chair thanked Catriona Hood for her informative report and wished her every success in her new role in Campbeltown.

**Decision**

Members agreed to note the report.

(Reference: Report by Head Teacher, 25 May 2013, submitted)

**6. KINTYRE EMERGENCY REPORT (AGENDA ITEM 5)**

The Committee gave consideration to a report on the Kintyre Emergency.

Discussion followed in regards the potential benefit of sending out a questionnaire to gauge responses of people affected by the Emergency and the need to identify people with good local knowledge.

The Head of Improvement and HR informed Members of future training being devised by the Scottish Government. This training would be specifically tailored to define elected Members roles in local emergencies.

Councillor McAlpine highlighted the need to identify 'local storage hubs' for emergency equipment and stressed the need for Argyll and Bute Council to agree the use of local schools for this purpose.

The Chair thanked Jane Fowler for her attendance and informative update.

**Decision**

Members agreed to note the report.

(Reference: Report by the Head of Improvement and HR, dated 5 June 2013, submitted)

**7. PRIMARY SCHOOLS UPDATE REPORT**

The Committee gave consideration to a report updating Members on the detail of work being undertaken in MAKI Primary Schools.

Further discussion was given to the comparison in performance by local schools and the potential for future reports to update local Members on these statistics.

**Decision**

Members agreed:-

- 1.To note the report, and
- 2.That the Quality Improvement Officer would liaise with the Quality Improvement Manager in regards the inclusion of performance and attainment information on Primary Schools across the area in future reports.

(Reference: Report by Executive Director of Community Services, dated 6 May 2013, submitted)

**8. SOCIAL WORK ISSUES**

There was no report for Members on this issue.

**Decision**

Members agreed that the Chair would write to the Head of Adult Services voicing concern on behalf of the Mid Argyll, Kintyre and the Islands Area Committee at the lack of response to numerous requests for a report and update to the Area Committee.

**9. AREA SCORECARDS - FQ4**

The Committee gave consideration to a report updating Members on the Area Scorecard exceptional performance for the Financial Quarter 4, 2012-13.

Discussion followed and Members detailed their concerns in regards the procedure of recording statistics, road defects, education issues and more information on 'Better Neighbourhoods'.

**Decision**

Members agreed:-

- 1.To defer review and further discussion of the Area Scorecards to the September Business Day,
- 2.That the Area Governance Manager would review statistics with the Streetscene Manager and provide further information on Better Neighbourhoods, and
- 3.That the Roads Performance Manager would review the road defects statistics and report back to the next Area Committee in August.

(Reference: Report by Head of Improvement and HR, dated 5 June, 2013, submitted).

**10. ANNUAL REPORT OF PERFORMANCE - PLANNING APPLICATIONS**

The Committee gave consideration to a report updating Members on the Performance of the MAKI Development Management for the period April, 2012-March, 2013.

**Decision**

Members agreed to note the report.

(Reference: Report by Area Team Leader, 14 May 2013, submitted)

**11. THIRD SECTOR GRANTS - PRIORITISATION OF APPLICATIONS**



The Committee gave consideration to a report to determine their funding priorities for Third Sector Grants for 2014/15 onwards.

**Decision**

Members agreed to note the report.

(Reference: Report by Community Development Manager, 5 June 2013, submitted)

**12. ANNUAL REPORT - THIRD SECTOR GRANTS**

The Committee gave consideration to a report updating Members on the way that funding has been apportioned and detailing the end of year monitoring reports.

**Decision**

Members agreed to note the report.

(Reference: Report by Community Development Manager, 5 June 2013, submitted)

Councillor MacMillan advised the Committee that Audrey Baird was leaving her post in the MAKI area and expressed his thanks for all the effort, hard work and commitment that Audrey had invested in her Community Development work,

The Chair reiterated Councillor MacMillan's comments and expressed thanks on behalf of the Mid Argyll, Kintyre and the Islands Area Committee to Audrey and wished her every success in her new position.

**13. ROADS ISSUES**

The Committee considered a report providing an update on outstanding road-related issues in the MAKI area.

Discussion continued in regards the on-going flooding problem in Campbeltown and the Roads Performance Manager informed Members of further investigative work and a forthcoming meeting with Scottish Water to endeavour to find a resolution on this issue.

**Decision**

Members agreed:-

- 1.To note the report,
- 2.That the Roads Performance Manager would ascertain the status of the Mandatory Speed Limits and report back to Members,
- 3.That the Roads Performance Manager would request from BEAR a works programme and provide this detail to Members.
- 4.That an invite would be proffered to BEAR to attend the MAKI Area Committee

in August, and

5. That the Area Governance Manager would compile a list of road issue concerns from Members and provide this to BEAR prior to their attendance at the August Area Committee.

(Reference: Reports by Roads Performance Manager, dated 7 May 2013, submitted)

**14. MID ARGYLL - INTRODUCTION OF ADDITIONAL RECYCLING SERVICES (INCLUDING ALTERNATE WEEKLY COLLECTION)**

The Committee gave consideration to a report updating Members on recycling services in the Kintyre area.

Further discussion was given in regards the following:-

Provision of recycling statistics data  
Kintyre Recycling – employees and site facility

**Decision**

Members agreed:-

1. To note the report, and
2. That a report on the Bengullion Road site be brought to the MAKI August Area Committee meeting.

(Reference: Report by Executive Director - Development & Infrastructure Services, 5 June 2013, submitted)

**15. USEABLE CAPITAL RECEIPTS**

The Committee gave consideration to a report updating Members on the current position in regards previously agreed capital receipts funding for local projects.

**Decision**

Members agreed to a further 12 month commitment for the Ardrishaig Regeneration Masterplan, which would extend to June, 2014.

(Reference: Report by Executive Director - Customer Services, 13 May, 2013, submitted)

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

**16. TEMPORARY RIGHT OF ACCESS, MCEWAN ROAD, LOCHGILPHEAD**

The Committee gave consideration to a report advising Members of a request received for vehicular access across land belonging to the Council.

**Decision**

Members agreed to the recommendation contained within the report.

(Reference: Report by Executive Director - Development & Infrastructure Services, 8 May, 2013, submitted)

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**MINUTES of MEETING of KINTYRE INITIATIVE WORKING GROUP held in the TOWN HALL,  
CAMPBELTOWN  
on FRIDAY, 28 JUNE 2013**

**Present:**

	(Chair)
	Councillor Rory Colville
Councillor Robin Currie	Councillor Anne Horn
Councillor John Semple	
Iain Jackson	Argyll and Bute Council
Richard Kerr	Argyll and Bute Council
Stuart Green	Argyll and Bute Council
John Lamont	HIAL
Anna Binnie	KCCCC
Steve Bone	Alan Jones Associates
Richard Johnston	Clyde Fishermens Association
Harvard Davis	Campbeltown Community Business Ltd
Chris Haran	NFU
David Barbour	NFU
Barbara Halliday	Business Gateway
Donald Melville	Business Gateway
James Martin	Campbeltown CC
Andrew Holtby	Kintyre Way
Alistair McKinlay	Community Care Forum
Kirsteen Graham	Campbeltown Hospital
Susan Paterson	KFCC, SKDT
Norman Weir	SKDT
Pat Dean	Argyll Voluntary Action (AVA)
Fraser Durie	Argyll College
Darlene Russell	Argyll College

**1. APOLOGIES**

Apologies for absence were intimated by:-

Donnie Cameron (NHS Highland)  
Matthew Willis (MACC)  
Jane Mayo Campbeltown Community Business Ltd)  
David Roger (HIE)  
Jamie McGrigor MSP  
John Bakes  
Tracy Grant (SKDT)  
Maryanne Stewart (AVA)  
Alan Reid MP  
Michael Russell MSP

**2. MINUTES**

The Minute of the previous meeting held on 26 April, 2013 was approved as a true record.

**3. MATTERS ARISING**

There were no Matters Arising.

**4. EXPLORING COMMUNITY RENEWABLE ENERGY OPPORTUNITIES IN KINTYRE**

The group heard a presentation from Iona McDonald, Community Energy Scotland. The Chair thanked Iona for her detailed and informative presentation and opened questions from the group and public in attendance.

Discussion followed in regards:-

Impact on local tourism

Benefits to the local community

Concerns in relation to potential detriment to the local landscape

Stuart Green, Senior Development Officer updated the group on the recent contract which had been awarded to EON by the Forestry Commission. The Forestry Commission had taken an ethical approach when preparing the tender. Stuart advised on the various options which could be considered by local communities in Kintyre.

These options included:-

That local communities could undertake a trade for shares

They could also buy into schemes.

He reiterated that opportunities were available for communities to fully engage with companies, with the assurance that Argyll and Bute Council would ensure that these companies conformed to their agreements.

Richard Kerr, Head of Planning reported on the growing demand for Windfarm turbines, which were considerably larger than ones which had been previously approved. He advised that planning consent for these ultimately reduced the landscape capacity and informed the group of the bullish approach undertaken by some companies in negotiations with landowners. A member of the public questioned the height of anemometers in comparison to the actual height of turbines. Richard Kerr confirmed that the anemometers height was the actual height of the turbine hubs.

Councillor Semple enquired on the accumulative impact of smaller turbines. Richard Kerr replied that smaller turbines were not so problematic and highlighted instances on Orkney and Aberdeen whereby larger turbines were proving detrimental to local areas.

The Chair invited questions from members of the public in attendance.

Discussion continued in regards the safer monetary return for communities collaborating with larger companies. Richard Kerr reported that work was currently underway in the development of a sub-station with an underwater cable to Hunterston.

Debate continued and the feeling intimidated by some members of the public was to leave the Kintyre landscape untouched. However, others were of the opinion that local communities could benefit from the potential funding generated from Windfarms.

The group agreed the need for further research and discussion, with representation and input from local Community Councils. Iona McDonald agreed to assist with the monitoring of this issue and her contact details are detailed below:-

Iona McDonald, Development Officer for Argyll  
Community Energy Scotland  
Oban

[iona.mcdonald@communityenergyscotland.org.uk](mailto:iona.mcdonald@communityenergyscotland.org.uk)

01631 563 239

[www.communityenergyscotland.org.uk](http://www.communityenergyscotland.org.uk)

## 5. INFRASTRUCTURE AND INWARD INVESTMENTS

### (a) FERRY - UPDATE

The Chair confirmed that the Ferry Service from Campbeltown to Ayrshire was fully operational.

### (b) SUB-GROUP FOR FERRY SERVICES

Discussion was held in regards the formation of the Sub-group for the new Ferry Service. Councillor Semple stated that it would be necessary for the group to ensure that they addressed any issues arising from both existing ferry routes and any future ferry routes planned for the local area.

The Chair invited nominations from the KIWG and the following group members were nominated:-

Councillor Anne Horn, Councillor John Semple and Jim Martin. It was agreed that contact would be made with local Community Councils and Hoteliers in the area with a view to representation from these groups also sitting on the Sub-group.

The group agreed that the Terms of Reference and objectives would be agreed at the Sub-group's initial meeting in conjunction with Argyll and Bute Council.

(c) **UPDATE - TRANSSERV - COUNCILLOR SEMPLE**

Councillor Semple advised that a Business Case was being prepared in regards work proposals for the trunking of the A83. A report would be brought to the Council meeting in August for consideration.

(d) **CAMPBELTOWN AIRPORT**

John Lamont reported that the new Sunday service had commenced 2 weeks ago and would continue until the end of September. Initial passenger numbers were steady, but somewhat low and it was hoped as the service was imbedded numbers would increase. He advised on an increase in private and charter flights. In addition, the usage of the airport for 'out of hours' flying for smaller aircraft was proving popular. Figures for May were slightly down, but overall there was a 9.3% increase from last year.

Councillor Semple, Chair of HIAL, informed the group of a consultation study which was being undertaken on the new Twin-Otters service for Islands routes. He advised that there would perhaps be potential for a service between Campbeltown and Oban providing there was market capacity.

(e) **ROAD ISSUES**

The Chair advised the group that the Roads Performance Manager had been unable to attend the meeting. However a report was tabled updating the group on the Roads Capital Budget.

Discussion followed in regards recent road closures on the A83 and both the Chair and Councillor Semple advised that negotiations had been undertaken with the contractor to ensure that the road remained open as much as possible.

The Chair informed the group that BEAR had been invited to the next MAKI Area Committee in August. He requested that any issues on the A83 be forwarded to himself or Theresa McLetchie. A report was being compiled which would be forwarded to BEAR prior to the Area Committee.

Councillor Currie highlighted the prudence of undertaking grass cutting on single-track road verges, prior to cuts on major roads to avert danger to road users by this obstruction. Councillor Semple reiterated that if anyone had any issues in this regards, then they should be identified and reported to Roads Department.

(f) **CLYDE FISHERMENS ASSOCIATION**

The Chair welcomed Richard Johnston, Clyde Fishermens Association, to the meeting. Richard updated the group on concerns for fishermen in the local area and detailed the record reduction being implemented in the amount of fish they were allowed to catch. Another cause for concern was the mobilisation of the East Coast



fleet fishing into West Coast waters.

Councillor Semple reported on a recent meeting with local fishermen where they had expressed their concerns and he reiterated that local Members would continue to assist as much as they could.

The Chair thanked Richard for attending the meeting, requested regular updates on the afore-mentioned issues and reported that it had been agreed at the Council meeting held on 27 June to write to Marine Scotland suggesting a number of measures which would help minimise the impact of the Cod Recovery Plan (CRP) on the West Coast fishing industry.

(g) **CHORD**

The Chair detailed the background to the CHORD project and advised the group of the recent award from the Campbeltown CHORD Project Board of £300,00 towards the Town Hall project in Campbeltown.

Susan Paterson informed the group that the Stage 2 bid had been submitted and a meeting with the assessor was scheduled for 1 July.

Stuart Green reported that a full Business Case was being prepared for the Berthing Facility in Campbeltown. This would be submitted to the Project Board for consideration and discussion. Councillor Semple enquired if the plans included public toilets and Stuart advised that options appraisals would be presented at the next Board meeting.

The Chair informed the group that a Traffic Survey would be undertaken in September. Councillor Semple stated that he hoped this would address the current layout issues.

**6. BUSINESS ENVIRONMENT**

(a) **HIGHLAND AND ISLANDS ENTERPRISE (HIE)**

A report was tabled from HIE at the meeting.

(b) **BUSINESS GATEWAY**

A report was tabled at the meeting and Barbara Halliday introduced Donald Melville, new Business Advisor to the group. Barbara would continue with existing clients and Donald would be tasked with assisting new clients.

Discussion continued in regards the need for Business Gateway to become more prolific in the area and make themselves known to the local community.

The Chair thanked both Barbara and Donald for their attendance.

(c) **ARGYLL COLLEGE**

Fraser Durie informed the group of the key focus areas by the College - which included:-

Agriculture  
Hospitality  
Tourism  
Renewables

He advised on the close working partnership between the College and Argyll and Bute' Council's Economic Development team. In addition, he highlighted the ongoing support from Wind Towers Ltd and the importance of the Lochgilphead Engineering Centre. Darlene Russell reported on the new HNC in Hospitality in conjunction with the LEADER programme.

## 7. COMMUNITY DEVELOPMENT

### (a) CAMPBELTOWN COMMUNITY CENTRE COUNCIL

Anna Binnie, Chair of the Community Centre Council updated the group on progress made since her last attendance at the KIWG. Funding had been raised from the Big Lotter, LEADER, Robertson Trust and the Community Centre Council.

She introduced Steve Bone, Alan Jones Associates who had been appointed to assist with the Community Council Development planning for a period - April-October.

Steve Bone introduced himself to the group and detailed the background of his Company, which entailed Community Development and Regeneration. He advised of a forthcoming consultation exercise .the detail of which is below:-

<https://www.surveymonkey.com/s/WX7DPTD>

The Chair thanked both Anna and Steve for their attendance and acknowledged the hard work and effort being undertaken by the Community Centre.

### (b) MACHRIHANISH COMMUNITY FACILITY

There was no update from MACC. Matthew Willis, Manager, had intimated his apologies.

### (c) KINTYRE WAY

The Chair introduced Andrew Holtby to the group. Andrew updated the group that he and 2 colleagues were now in place as part of the Coast Community Fund project. Their remit was to provide training to the unemployed as part of a new scheme and this would involve extending the Kintyre Way. He advised that 2 trainees had been taken on for a 6 month period as part of the scheme.

Andrew related some issues of concern on the Kintyre Way, whereby

walkers presently needed to use the A83 as part of the route. He and the team were hoping to address this and they were tasked with various route options to determine a solution.

The Chair thanked Andrew for his attendance and would appreciate regular updates to the group.

(d) **SOUTH KINTYRE DEVELOPMENT - UPDATE**

Susan Paterson had updated the group on this issue under Item 5g.

**8. MAKI COMMUNITY PLANNING GROUP**

(a) **MAKI COMMUNITY PLANNING GROUP - MEETING DATE**

The next MAKI CPG meeting was scheduled for:-

4 September, 2013 – 2.00p.m.

The venue for the meeting would be the Town Hall, Campbeltown.

**9. A.O.B.**

Harvard Davis reported on the success of the recent Wee Picture House Centenary celebration on 26 May, 2013. He expressed thanks on behalf of Campbeltown Community Business Ltd to their sponsors and funders, especially HIE.

He advised the group of the re-application to the Lottery Fund and envisaged that they would receive notification of the outcome in approximately 3 months time.

The Chair thanked Harvard for this update and wished them every success with their application.

**10. APPOINTMENT OF CHAIR AND VICE-CHAIR**

The KIWG agreed to defer the appointment of a new Chair and Vice-Chair until the next meeting.

**11. DATE OF NEXT MEETING**

The date of the next meeting was scheduled for:-

**Friday, 30 August, 2013  
10.00a.m. – Town Hall, Campbeltown.**

The Chair thanked everyone for attending and appreciated the informative updates received.

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**MINUTES of MEETING of MID ARGYLL PARTNERSHIP held in the COUNCIL CHAMBERS,  
KILMORY, LOCHGILPHEAD  
on WEDNESDAY, 12 JUNE 2013**

**Present:**

	(Chair)	
	Councillor Sandy Taylor	
Councillor Donald MacMillan		Councillor Douglas Philand
Melissa Stewart		Argyll and Bute Council
Stewart Clark		Argyll and Bute Council
Paul Martin		Argyll and Bute Council
Robert Millar		Lochgilphead CC
Andrea Henderson		Furnace CC
Len MacNeill		West Lochfyne CC
David McTaggart		West Lochfyne CC
Colin Davidson		Craignish CC
Rod Buchanan		ACHA
Betty Rhodick		Lochgilphead CC
Jeanette Laughton		Ardrishaig CC
Jane McKenzie		Scottish Water
Carron Tobin		Heart of Argyll
Andrew Wilson		Heart of Argyll

**1. APOLOGIES**

Apologies were intimated by:

Councillor Anne Horn  
Councillor Robin Currie  
David Jardine (Forestry Commission)  
Jim Frame (SEPA)  
Benedict Tustin (SEPA)  
Kate MacAulay (NHS Highland)  
Morag Brown (Argyll & Bute Council)

**2. MINUTES OF MEETING HELD ON 13 MARCH 2013**

The Minute of the previous meeting held on 13 March, 2013 was approved as a true record.

**3. MATTERS ARISING**

Bob Millar requested that the leaflet providing Argyll and Bute contact detail be re-circulated to the group.

## **Decision**

It was noted that this would be re-circulated via email to MAP members.

### **4. HEART OF ARGYLL**

The group heard a presentation by Carron Tobin and Andrew Wilson, Heart of Argyll providing the detail and background to Heart of Argyll and informed the group that they were now part of the Argyll and the Isles Tourism Cooperative Limited.

Carron Tobin detailed various forthcoming events, these included:-

28 July	-	Crinan Canal Water Festival
20-28 July	-	Clipperton Project Floating Laboratory
Oct-Nov 2013	-	Rocak Art

She informed the group of the utilisation of social media sites (Facebook and Twitter) to promote the local area and attractions and detailed the training which Heart of Argyll had received.

Detail of the website is as follows:-

Explore Argyll

Discussion followed in regards:-

- Effective dissemination of information
- How MAP could assist and provide support
- Instigation of a Friends of Heart of Argyll contact database
- Funding provision from Visit Scotland

The website for Heart of Argyll is:-

<http://www.heartofargyll.com/>

The Chair thanked Carron and Andrew for their informative presentation and leaflets.

### **5. COMMUNITY RESILIENCE**

There was no Officer to update the group on this item. Apologies had been proffered.

### **6. VILLAGE/ TOWN/AREA PLAN UPDATES INCLUDING**

#### **(a) ARDRISHAIG**

Jeannette Laughton updated the group on the following:-

- Funding received from Wind Farm Trust amounted to £50,000 and there had been 20 expressions of interest received. The final

applications forms would be forwarded to Ardrishaig Funding Panel for consideration. The Funding Panel now comprised all Community Council members and all the Trust Directors.

- Free bus travel was available on the first Saturday of the month at 10.15 from Ardrishaig to the Wind Farm. Tickets were available from J Laws and the Rumbin Tum Café.
- Ardrishaig Gala Day would be held at the end of July.
- Scottish Canals were undertaking work at the Bridge House in Ardrishaig in the construction of apartments.
- The Project collaboration with Scottish Canals – ‘Shovel-ready projects’ – there was now uncertainty as Scottish Canals had failed to deliver on their side of the agreement.

### (b) **TARBERT CONSERVATION AREA**

There was no update.

### (c) **CRAIGNISH**

Colin Davidson updated the group on the following:-

- Remedial work had now been undertaken on the rough stretch of the B8002
- Public hearing had been convened for 17 June with regard to the Church of Scotland planning application in Ardfern.

### (d) **FURNACE**

Andrea Henderson updated the group on the following:-

- Forthcoming meeting arranged between Scottish Water and Argyll and Bute Council to give further discussion to the erosion issue at Furnace.
- Concerns in regards the road into Furnace
- Marketing project to advertise for GP replacement – forthcoming meeting between Furnace and Inveraray Community Councils had been scheduled.
- Wind Farms projects – uncertainty over the progression
- Furnace Gala Day was being held on the last weekend in August.

### (e) **WEST LOCHFYNE**

Leonard McNeill reported on the following:-

- Roads Department had undertaken remedial work on the potholes at Upper Achagoyle.

(f) **LOCHGILPHEAD**

Bob Millar reported on the following:-

- There was a Stage 2 complaint with Argyll and Bute Council in regards to the conditions for planning consent at the Old High School site in Lochgilphead.
- Forthcoming meeting had been scheduled with Visit Scotland to discuss the issue of proper tourist information representation in Lochgilphead.

Betty Rhodick continued with information on forthcoming events:-

- Flag Raising day - 26 June
- Armed Forces Day - 6 July
- Multiple Sclerosis Open Day - 17 August

(g) **DUNADD**

There was no update.

**7. HOUSING ISSUES**

Rod Buchanan tabled a report detailing the history and remedial action on the dampness issues in some ACHA properties. He reported on the success of the factoring service provided by ACHA in Tarbert and Lochgilphead.

Leonard McNeill highlighted the detrimental state of ACHA properties in Lochnell Street, Lochgilphead. Rod informed the group of the difficulties in obtaining owners consents to progress remedial works on these properties.

**8. SCOTTISH WATER**

Jane McKenzie updated the group on water issues in the local area.

These included:-

Salt water ingress at Inveraray Pier  
Drainage issues at pumping station  
Glenburn Road, Ardrishaig

Jane informed the group of visits by local school children to visit the water treatment works to see the process in action. She advised of a forthcoming meeting in Furnace to discuss the water erosion problem.

Jeannette Laughton voiced concerns that Ardrishaig Community Council had not received notification of the planned works. Jane replied that an email had been disseminated and letters had also been sent to local residents on Brae Road,



Ardrishaig.

Leonard McNeill reported on problems at the pumping station in Minard. Jane agreed to take this issue away for further review.

## **9. TRANSPORTATION ISSUES**

Stewart Clark tabled a report on local roads issues and the capital scheme for planned works. He advised that the footway from the High School should be open by late July and a new map was being produced.

Jeanette Laughton highlighted concerns in regards usage of the B8024 road by heavy vehicles and the detriment to the road surface. Stewart Clark detailed the exercise which was undertaken prior to any planning application being agreed to determine traffic usage. The pre-survey had an agreement in place for replacement of any damage to local roads.

Colin Davidson enquired on the rationale to prioritise grass cutting on local roads and highlighted spots on local 'B' roads where visibility was impaired by grass and overhanging shrubs. He voiced further concerns in regards the issue of Japanese knotweed and the need for contractors avoiding cutting areas where the weed was prevalent, prior to treatment. Stewart Clark agreed to review these issues. The Chair reiterated the need to monitor the condition of verges, especially at road junctions.

Bob Millar enquired on local signage and enquired who was the Argyll and Bute council point of contact. Stewart Clark replied that Julian Green was the point of contact for signage.

Bob highlighted concerns in regards overgrown weeds, etc on the footpath between the Hospital and MacIntyre Terrace. Stewart Clark agreed to liaise with colleagues on this issue, but stated that there was no additional budget available to maintain the footpath.

### **(a) UPDATE FROM ROADS DEPARTMENT**

## **10. HEALTH/SOCIAL CARE ISSUES**

There were no updates.

## **11. COMMUNITY SAFETY**

There were no issues.

## **12. COMMUNITY INITIATIVES**

Jeanette Laughton reported on the Ardrishaig Education Fund, whereby the annual funding amounted to £30,000 per annum. The Panel and Chair had been appointed and bids were going out soon. Funding would be apportioned in the first instance, to applicants within the PA30 postcode. Thereafter, if funding was still available, it would be opened to Mid Argyll, then Argyll wide. Jeannette advised that there would be a Press article providing further detail regarding the fund.

**13. AMENITY ISSUES**

Paul Martin advised that there were no updates to report.

Jeanette Laughton informed the group of the on-going issue of horse fouling on the canal bank between Millers Bridge and Lock 4. Paul Martin replied that this responsibility lay with Scottish Canals.

Andrea Henderson reported on a refuse issue in Quarry Road, Furnace. The Chair suggested that this could be taken forward on the basis of fly tipping and suggested writing to the Council to take enforcement action.

**14. AOB**

Bob Millar requested that an item be placed on the Agenda in regards Windfarm Planning applications in terms of dealing with community benefit in an equitable manner.

The Chair reported that Argyll and Bute council were currently in discussion with Highland Council on the issue of capacity of land/landscape.

**Decision**

The group agreed that representation would be invited from Planning Department and this item would be included on the September MAP Agenda.

Jeannette Laughton raised the issue of her application for additional play equipment at Bay View Park. She voiced her concerns about the deadline for tenders and that it appeared that the information on tenders would not be made readily available. Paul Martin agreed to discuss this issue with her at the conclusion of the meeting.

**15. APPOINTMENT OF CHAIR**

The group gave discussion to the appointment of a Chair. Jeanette Laughton proposed that Councillor Taylor be re-appointed as Chair and this was seconded by Councillor Douglas Philand. No other nominations were forthcoming. Councillor Taylor accepted the nomination as Chair of the Group and was so appointed.

**16. DATE OF NEXT MEETING**

The date of the next meeting was scheduled for Wednesday, 11 September at 10.00a.m. in the Council Chambers.

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ARGYLL AND BUTE COUNCIL

MID ARGYLL, KINTYRE AND  
THE ISLANDS AREA  
COMMITTEE

COMMUNITY SERVICES: EDUCATION

7 AUGUST 2013

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**TARBERT ACADEMY AND NURSERY SCHOOL REPORT**

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**1.0 SUMMARY**

- 1.1 Education Scotland inspected Tarbert Academy and Nursery School in October, 2012 and the Report was published on 18 December, 2012.

**2.0 RECOMMENDATIONS**

- 2.1 The Area Committee is asked to note the report and action plan related to the recent Education Scotland inspection of Tarbert Academy and Nursery School.

**3.0 DETAIL**

- 3.1 *Key Strengths and Improvement Actions from Education Scotland report should be detailed within this paragraph.*
- 3.2 See attached Education Scotland Report.

**4.0 CONCLUSION**

- 4.1 Tarbert Academy and Nursery School have prepared and are implementing an Action Plan in line with the recent Education Scotland Report on the school.

**5.0 IMPLICATIONS**

- 5.1 Policy - None
- 5.2 Financial - None
- 5.3 Legal - None
- 5.4 HR - None
- 5.5 Equalities - None
- 5.6 Risk - None
- 5.7 Customer Service - None

**6.0 APPENDICES**

6.1 Education Scotland Inspection Report for xxxxx School

6.2 Action Plan

**Executive Director of Community Services**

Date

**For further information contact:**

18 December 2012

Dear Parent/Carer

**Tarbert Academy and Nursery Class  
Argyll and Bute Council**

Recently, as you may know, my colleagues and I inspected your child's school. During our visit, we talked to parents, children and young people and worked closely with the headteacher and staff. We wanted to find out how well children and young people are learning and achieving and how well the school supports children and young people to do their best. The headteacher shared with us the school's successes and priorities for improvement. We looked at some particular aspects of the school's recent work, including how the school's ethos supports children and young people in their learning from the nursery stages through to the secondary stages. We also looked at how the school's links with the community are contributing to children and young people's learning and achievement. As a result, we were able to find out how good the school is at improving children and young people's education.

**How well do children and young people learn and achieve?**

Across the nursery and school, all children and young people are well-behaved, respectful and attentive. In the nursery class, children are enthusiastic about their learning and are well settled and secure in their surroundings. Most children are becoming independent in their learning. Staff should continue to involve them more in planning what they are going to learn. At the primary and secondary stages, children and young people are motivated and enjoy their learning. In almost all lessons, they talk confidently about what they are learning and work successfully in pairs, groups and individually to complete their activities. In the best lessons, children and young people benefit from well-planned learning experiences which respond to their interests. Across the nursery and school, children and young people's learning is enhanced through a wide range of links with community groups and businesses.

In the nursery, children are achieving well. At the primary and secondary stages, children and young people are achieving very well. They are enhancing their leadership, interpersonal and organisations skills effectively by taking part in many lunchtime, after-school and community-based activities, including sports and art. Young people have regularly won national and local awards, such as the National Mod and a national car design programme. Across the school, children and young people are developing their literacy skills very well. In the nursery class, children are successful in learning about the different purposes and formats for writing.

At the primary and secondary stages, children and young people use their literacy skills regularly across a range of curricular areas. Similarly, they are developing their numeracy skills effectively and steadily in different curriculum areas. Children and young people understand the importance of having a healthy lifestyle. The school needs to ensure that children's and young people's learning in health and wellbeing is more coherent. At S1 to S3, young people are making suitable progress appropriate across their broad general education. At S4-S6, the school's performance in national examinations has generally shown an improving trend and in key measures is above the national averages. Almost all young people move on to employment, higher or further education when they leave school.

**How well does the school support children and young people to develop and learn?**

Across the nursery and school, staff know the children and young people very well as individuals. In the nursery, staff identify children's emotional and social needs accurately and respond to them effectively. There is scope to extend children's learning further, ensuring that activities are more challenging for all children. At the primary and secondary stages, tasks and activities are well-matched to learners' needs in almost all lessons. Staff give high-quality support to learners in class. Support staff interact very well with children, young people and teaching staff. Pastoral care is of a high standard and staff work well to engage and support children and young people with a range of needs. Support for learning and guidance teachers and all support staff work very closely together to provide the relevant support to meet children and young people's additional learning needs. The school has a very strong, caring and inclusive ethos. It works effectively with a range of agencies to deliver positive outcomes for children and young people.

Across the school, almost all teachers have reviewed their courses, taking account of Curriculum for Excellence guidance. Across the primary stages and from S1 to S3, children and young people are benefiting from a broad general education. At the primary stages, teachers plan effectively for all curricular areas and are making links across different subjects. At S3, young people are beginning to specialise in subjects as part of moving into their senior phase. From S3 to S6, young people can choose vocational and skills for work courses to follow a more practical pathway. The school takes a flexible and personal approach when matching young people's curricular choices. Currently, it is not meeting the national guidance for provision in religious education. However, the school has plans to address this aspect. It has strong transition arrangements for children moving from several nurseries to the primary and from its primary and other primary schools to the secondary. There is scope to build more on young people's prior learning when they move into S1. Successful partnership working with local schools and Argyll College has enabled the school to offer additional courses. There are a number of effective and innovative volunteer-led community projects which support the curriculum. These provide good opportunities for young people to learn in a community setting.

**How well does the school improve the quality of its work?**

Across the nursery and school, all staff are reflective as individuals, keen to develop professionally and to improve children and young people's learning experiences.

At the secondary stages, the school has effective approaches to tracking and monitoring young people's progress. The headteacher provides very strong and effective leadership. This has resulted in raised standards, improved learning and teaching methodologies, and increased attainment and achievement. The deputy headteachers support the headteacher well and, working alongside principal teachers, are contributing well to the development of learning and teaching. Most teachers are members of a school working group and have led many new developments linked to the curriculum and assessment. Classroom and support assistants work effectively with teachers to improve children and young people's learning. Children and young people have suitable opportunities to give their views, for example, at the pupil council and student council. The school should continue to develop the extent to which these discussions lead to improvement.

This inspection of your school and nursery class found the following key strengths.

- Confident, well-behaved and articulate children and young people.
- High standards of attainment and achievement through strong and effective approaches to learning and teaching.
- Caring and inclusive ethos which helps children and young people to achieve their best.
- Community links across the nursery class and the school.
- The headteacher's leadership in managing change and effecting improvement.

We discussed with staff and the education authority how they might continue to improve the school and nursery class. This is what we agreed with them.

- Establish rigorous approaches to tracking and monitoring children's progress in the nursery and primary.
- Continue to engage in effective joint planning of the curriculum and learning in order to maximise the potential of a 3-18 school.

### **What happens at the end of the inspection?**

We are satisfied with the overall quality of provision. We are confident that the school's self-evaluation processes are leading to improvements. As a result, we will make no further visits in connection with this inspection. The local authority will inform parents about the school's progress as part of the local authority's arrangements for reporting to parents on the quality of the schools.

Hakim Din  
HM Inspector

Additional inspection evidence, such as details of the quality indicator evaluations, for your school can be found on the Education Scotland website at <http://www.educationscotland.gov.uk/inspectionandreview/reports/school/primsec/TarbertAcademyArgyllandBute.asp>.

Please contact us if you want to know how to get the report in a different format, for example, in a translation. You can contact us at [enquiries@educationscotland.gsi.gov.uk](mailto:enquiries@educationscotland.gsi.gov.uk) or write to us at BMCT, Education Scotland, Denholm House, Almondvale Business Park, Almondvale Way, Livingston EH54 6GA.

If you want to give us feedback or make a complaint about our work, please contact 01506 600200, or write to us at the above address or e-mail: [feedback@educationscotland.gsi.gov.uk](mailto:feedback@educationscotland.gsi.gov.uk)



Quality indicators help schools, education authorities and inspectors to judge what is good and what needs to be improved in the work of the school. You can find these quality indicators in the publication *How good is our school?*<sup>1</sup>. Following the inspection of each school, the Scottish Government gathers evaluations of three important quality indicators to keep track of how well all Scottish schools are doing.

Here are the evaluations for Tarbert Academy.

<b>Improvements in performance</b>	<b>very good</b>
<b>Learners' experiences</b>	<b>very good</b>
<b>Meeting learning needs</b>	<b>very good</b>

Nursery class

<b>Improvements in performance</b>	<b>good</b>
<b>Children's experiences</b>	<b>good</b>
<b>Meeting learning needs</b>	<b>good</b>

We also evaluated the following aspects of the work of the school and the nursery class.

<b>The curriculum</b>	<b>good</b>
<b>Improvement through self-evaluation</b>	<b>good</b>

A copy of the full letter is available on the Education Scotland website at <http://www.educationscotland.gov.uk/inspectionandreview/reports/school/primsec/TarbertAcademyArgyllandBute.asp>.

<sup>1</sup> *How good is our school? The Journey to Excellence: part 3*, HM Inspectorate of Education, 2007, [http://www.educationscotland.gov.uk/Images/HowgoodisourschoolJtEpart3\\_tcm4-684258.pdf](http://www.educationscotland.gov.uk/Images/HowgoodisourschoolJtEpart3_tcm4-684258.pdf)

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**ARGYLL AND BUTE COUNCIL****MAKI AREA COMMITTEE****COMMUNITY SERVICES  
CUSTOMER SERVICES****7 AUGUST 2013**

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**NEW CAMPBELTOWN GRAMMAR**

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**1. SUMMARY**

- 1.1 This report updates Members on discussion with Campbeltown Pupils AFC in regard to the proposal to include Kintyre Park within the site for development of the new Campbeltown Grammar School.

**2. RECOMMENDATION**

- 2.1 Members are asked to agree the report.

**3. BACKGROUND**

- 3.1 The Council has previously chosen the site of the current Campbeltown Grammar for development of the proposed new School facilities in conjunction with the Northern Hub through the Governments Scottish Schools for the Future Programme (SSF). The Council's Facility Services have carried out initial investigations to ascertain that the current site is of sufficient size to contain all the relevant facilities within the site boundary. These facilities are considered to be the footprint of the School building together with space allocation for car parking area and a full size grass pitch and full size synthetic pitch. It is intended that the new School be developed as a facility that can be utilised as fully as possible by the community.
- 3.2 Campbeltown Pupils AFC previously contacted the Council to discuss the school project and how this might affect the area of Kintyre Park currently leased by them from the Council and utilised as a grass football pitch with associated facilities. The discussion has developed into a proposal that Kintyre Park may be included within the site of the new school as a possibility to improve access and accessibility to the School with further flexibility of space for the provision of facilities.
- 3.3 Following discussion with the Council, Campbeltown Pupils AFC have had further discussion with members of the Association and other organisations within the town. They have indicated that they may be prepared to consider relinquishing their current lease rights to Kintyre Park, allowing it to be included within the site of the new school, on the basis that the development of the school would provide a like for like facility that they would have access to for home games and training. They currently enjoy access to the new 3G provided by the Council at Kinloch Park. The proposed like for like facilities at the new school that would meet their requirements would include.

- a full sized grass football pitch (approx. 110 x 75yds)
- barrier control for spectators (this could be removable)
- raised standing area for spectators
- use of the school changing facilities for Campbeltown Pupils AFC for home games and training
- Facility maintained by the Council.

In addition, consideration for including both a synthetic running track and floodlighting of the pitches should be made.

It was noted in discussion with local Members and representatives of Campbeltown Pupils AFC that information received from other current Scottish Government funded school projects provided through the hub process was that meeting the cost metric of the new Campbeltown Grammar school project would be challenging. The inclusion of additional features, such as a synthetic running track would add to that challenge and if it were to be included would likely need to be funded in full by the Council. No such additional facilities have been provided at the recent NPDO schools or has been included in the brief for Oban HS.

3.4 The Council is currently developing the project brief for the new Campbeltown Grammar. This will eventually be provided to Hubco for them to develop the design to the brief and in partnership with the Council. Having regard to the discussions with Campbeltown Pupils AFC it is recommended that Kintyre Park be included in the brief as an optional area to be included within the site. This would be with the intention that:

- I. Hubco, in their role as a design and development partner with the Council, carry out a form of appraisal to demonstrate how inclusion of Kintyre Park would be feasible and provide benefit to the Project against the option of excluding Kintyre park from the project;
- II. In the event that it were considered that inclusion of Kintyre park were feasible and of benefit to the project discussion take place with Campbeltown Pupils AFC to confirm whether the facilities proposed meet their requirements;
- III. On the basis that it were considered that inclusion of Kintyre park were feasible, of benefit to the project and that Campbeltown Pupils AFC were agreed that they were prepared to relinquish their rights to Kintyre Park, a consultation process would be carried out to ascertain the view of the local community on that matter before any final decision were made as to whether to include Kintyre park within the project or not.

The continuing design development of the school would be carried out by Hubco in partnership with the Council and the interface with HubCo's proposed design would then be through the Council's Project Team and the School Champions Group that includes parents, pupils and staff.

In addition, the local community would have their say on the design proposals through the planning process.

**4. CONCLUSION**

Following discussion with Campbeltown Pupils AFC and local Members, there is a proposal to consider inclusion of the Kintyre Park within the scope of the project to deliver the new Campbeltown Grammar. This report proposes a framework to assess the feasibility and benefit that this might bring whilst, at the same time, identifying whether the requirements of the Campbeltown Pupils AFC can be met. In the event that it was considered that Kintyre Park should be included, the report provides that public consultation can take place if required to assist in the final determination

**5. IMPLICATIONS**

<i>Policy:</i>	None at present
<i>Financial:</i>	Would likely deliver a more efficient and effective development process
<i>Legal:</i>	None at present
<i>Equal Opportunities</i>	None at present
<i>Personnel:</i>	None at present
<i>Risk:</i>	Will help mitigate risk of inefficient development process.
<i>Personnel:</i>	Future asset disposals will be managed and supported through a planned strategy and on a business case basis

Cleland Sneddon – Executive Director – Community Services  
Douglas Hendry – Executive Director – Customer Services

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**ARGYLL & BUTE COUNCIL****Mid Argyll, Kintyre and the Islands Area  
Committee****DEVELOPMENT AND INFRASTRUCTURE SERVICES****7 AUGUST 2013**

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**ROADS REVENUE BUDGET – 1<sup>st</sup> QUARTER UPDATE**

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**1. SUMMARY**

- 1.1 This report follows on from the report presented at the March 2013 Business Meetings, which set out the reduction in road maintenance revenue activities to be delivered in 2013/14 and 2014/15 as a result of a reduced revenue budget provision.
- 1.2 This report details the current level of expenditure of the Roads Operations Revenue Budget.

**2. RECOMMENDATION**

- 2.1 That the Committee notes this report.

**3 DETAIL**

- 3.1 As Members are aware, the Roads Operations Budget is proposed in line with the Roads Maintenance and Asset Management Plan (RAMP); this document is based upon a Code of Practice for managing roads maintenance which is used across the UK. The RAMP sets out the level of maintenance that is required, for each different roads maintenance activity, to properly maintain the road network; the three main criteria used for prioritising works are safety, serviceability and sustainability, with safety being the most important. As explained previously at the March Business Meetings, the available revenue budget is currently insufficient to allow all of the required works to be fully undertaken.
- 3.2 Roads revenue expenditure is closely monitored by separating types of work into different 'activities'. This allows for a more planned approach to maintenance, rather than being reactive. More of the budget therefore is put into activities such as right-first-time patching and drainage to avoid reactive spends on potholing and flooding.
- 3.3 Budgetary figures provided in the Appendix to this report represent the current roads revenue annual budget and expenditure for the months of April, May and June i.e. the overall spend for the 1<sup>st</sup> quarter of the 2013/14 financial year (see Appendix 1a and 1b).
- 3.4 Again, as Members are aware, all financial information is provided by the software system known as 'Total'. The 'WDM' software system is used to provide information relating to works instructions i.e. types of work, quantities, locations etc. By combining information from the Total and WDM systems it will be possible, in due course, to relate actual units of work carried out to actual costs incurred i.e. for patching, this would provide us with the unit rate to patch a square metre of road surface. We will then be able to compare activity rates across Argyll and Bute. Work is being planned to connect both systems in the future.

However, for the time being, this report is based solely upon financial information which has been collated through 'Total'.

- 3.5 In order to show what level of service can be provided for each activity, the unit rate (cost) has been estimated for undertaking units of work i.e. a square metre of patching or a metre of ditch cleaned. In this report – Appendix 1c - the budget spent for each activity has been divided by the estimated unit rate for that activity to give the amount of work that would be expected to have been achieved within that budget spend. Using estimated rates, the overall and annual cost for a service in line with the RAMP can be calculated. The table in Appendix 1c details the targeted quantity as set out in the RAMP and the estimated quantity for the 1<sup>st</sup> quarter. The table demonstrates the difference between what can be achieved with the available budget and the desired quantity set out in the RAMP.
- 3.6 Appendix 1d shows graphically how some of the main work activities are progressing in financial terms. Budget profiles are set for each budget line and are used to manage actual expenditure against available budget. Appropriate action can then be taken to achieve a level of performance within the available budget. Graphs show 'target' spend versus 'actual and re-profiled' spend.
- 3.7 It has been mentioned that current year budgets are not sufficient to allow works to be completed at the desired frequency set out in the RAMP. It should also be noted that, although the budget profile is set out for the financial year, circumstances may change and it may be necessary to make changes to budgets.

#### 4 CONCLUSION

- 4.1 This report provides Members with a financial update on the roads revenue maintenance budget. Further quarterly reports will be presented to Members at future Area Committees.

#### 5 IMPLICATIONS

- |     |                              |  |
|-----|------------------------------|--|
| 5.1 | Policy                       | Works assessed and carried out under the current Roads Asset Management and Maintenance Plan   |
| 5.2 | Financial                    | The available Roads revenue budget is below that required in terms of the RAMP.                |
| 5.3 | Personnel                    | Roads revenue maintenance works are delivered by both Roads Operations and Amenity Operatives. |
| 5.4 | Equalities Impact Assessment | None   |
| 5.5 | Legal                        | None   |
| 5.6 | Risk                         | Deterioration of road network if budget not spent effectively.                                 |
| 5.7 | Customer Service             | Maintains service level commitment set out in Service Plan.                                    |



**6. APPENDICES**

- |             |  |
|-------------|--|
| Appendix 1a | Roads revenue maintenance budget.  |
| Appendix 1b | Revenue maintenance budget for each area and current level of spend.         |
| Appendix 1c | 1 <sup>st</sup> Quarter spend and estimate of percentage of target achieved. |
| Appendix 1d | Graphs of 'spend versus target' on an activity basis.                        |

Sandy Mactaggart  
**Executive Director of Development & Infrastructure**  
17<sup>th</sup> July 2013

**For further information contact:** Jim Smith, Head of Roads & Amenity Services,  
Tel: 01546 604324.

# **APPENDICES**

Roads Revenue Maintenance Budget 2013 to 2014

Activity	Activity Description	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B&C	H&L	Central	Total
0501	Patching	166,910	166,909	166,909	500,728	288,448	192,298	480,746	109,927	271,164	381,091	270,546		1,633,111.00
0502	Potholing	40,000	40,000	40,000	120,000	72,000	48,000	120,000	27,600	64,400	92,000	68,000		400,000.00
1001	Footways/Kerbs	2,500	2,500	2,500	7,500	4,500	3,000	7,500	1,725	4,025	5,750	4,250		25,000.00
1401	Drainage/Culverts	9,500	9,500	9,500	28,500	17,100	11,400	28,500	6,555	15,295	21,850	16,150		95,000.00
1402	Drainage/Ditches	45,000	45,000	45,000	135,000	81,000	54,000	135,000	31,050	72,450	103,500	76,500		450,000.00
1501	Grass Cutting	24,500	24,500	24,500	73,500	44,100	29,400	73,500	16,905	39,445	56,350	41,650		245,000.00
1503	Weed Spraying	4,000	4,000	4,000	12,000	14,000	6,000	20,000	8,000	4,000	12,000	20,000		64,000.00
1601	Scrub/Tree Maintenance	13,000	13,000	13,000	39,000	23,400	15,600	39,000	8,970	20,930	29,900	22,100		130,000.00
2301	Traffic Signs	6,500	6,500	6,500	19,500	22,165	12,285	34,450			0	11,050		65,000.00
		<b>311,910</b>	<b>311,909</b>	<b>311,909</b>	<b>935,728</b>	<b>566,713</b>	<b>371,983</b>	<b>938,696</b>	<b>210,732</b>	<b>491,709</b>	<b>702,441</b>	<b>530,246</b>	<b>0</b>	<b>3,107,111.00</b>
0000	Unallocated				0			0			0			0.00
0503	Jet Patcher	65,000	65,000	65,000	195,000	117,000	78,000	195,000	44,850	104,650	149,500	110,500		650,000.00
0701	Bridges				0			0			0		225,000	225,000.00
0801	Cattle Grids				0			0			0		30,000	30,000.00
1301	Remedial Earthworks				0			0			0			0.00
1701	Road Markings/Studs	15,000	15,000	15,000	45,000	30,000	15,000	45,000	40,000	10,000	50,000	50,000		190,000.03
1801	Gully Emptying	14,000	14,000	14,000	42,000	25,200	16,800	42,000	9,660	22,540	32,200	23,800		140,000.00
2311	Illuminated Bollards				0			0			0		5,000	5,000.00
2401	Vehicle Safety Fence	1,000	1,000	1,000	3,000	1,800	1,200	3,000	690	1,610	2,300	1,700		10,000.00
2411	Street Name Plates	400	400	400	1,200	720	480	1,200		920	920	680		4,000.00
		<b>95,400</b>	<b>95,400</b>	<b>95,400</b>	<b>286,200</b>	<b>174,720</b>	<b>111,480</b>	<b>286,200</b>	<b>95,200</b>	<b>139,720</b>	<b>234,920</b>	<b>186,680</b>	<b>260,000</b>	<b>1,254,000.03</b>
1002	Cycleway Patching				0			0			0			0.00
2001	Bounday Fences/Walls				0			0			0			0.00
2101	Pedestrian Guardrails				0			0			0			0.00
2201	Traffic Signals				0			0			0		30,000	30,000.00
2501	Sweeping and Cleaning				0			0			0			0.00
3201	Emergency Incidents	4,300	4,300	4,300	12,900	7,740	5,160	12,900		9,890	9,890	7,310		43,000.00
3202	Summer Standby	7,667	7,667	7,666	23,000	7,800	5,200	13,000		14,000	14,000	20,000	13,000	83,000.00
		<b>11,967</b>	<b>11,967</b>	<b>11,966</b>	<b>35,900</b>	<b>15,540</b>	<b>10,360</b>	<b>25,900</b>	<b>0</b>	<b>23,890</b>	<b>23,890</b>	<b>27,310</b>	<b>43,000</b>	<b>156,000.00</b>
		<b>419,277</b>	<b>419,276</b>	<b>419,275</b>	<b>1,257,828</b>	<b>756,973</b>	<b>493,823</b>	<b>1,250,796</b>	<b>305,932</b>	<b>655,319</b>	<b>961,251</b>	<b>744,236</b>	<b>303,000</b>	<b>4,517,111.03</b>

**Roads Revenue Maintenance Budget 2013 to 2014**

**Spend for the 1<sup>st</sup> Quarter**

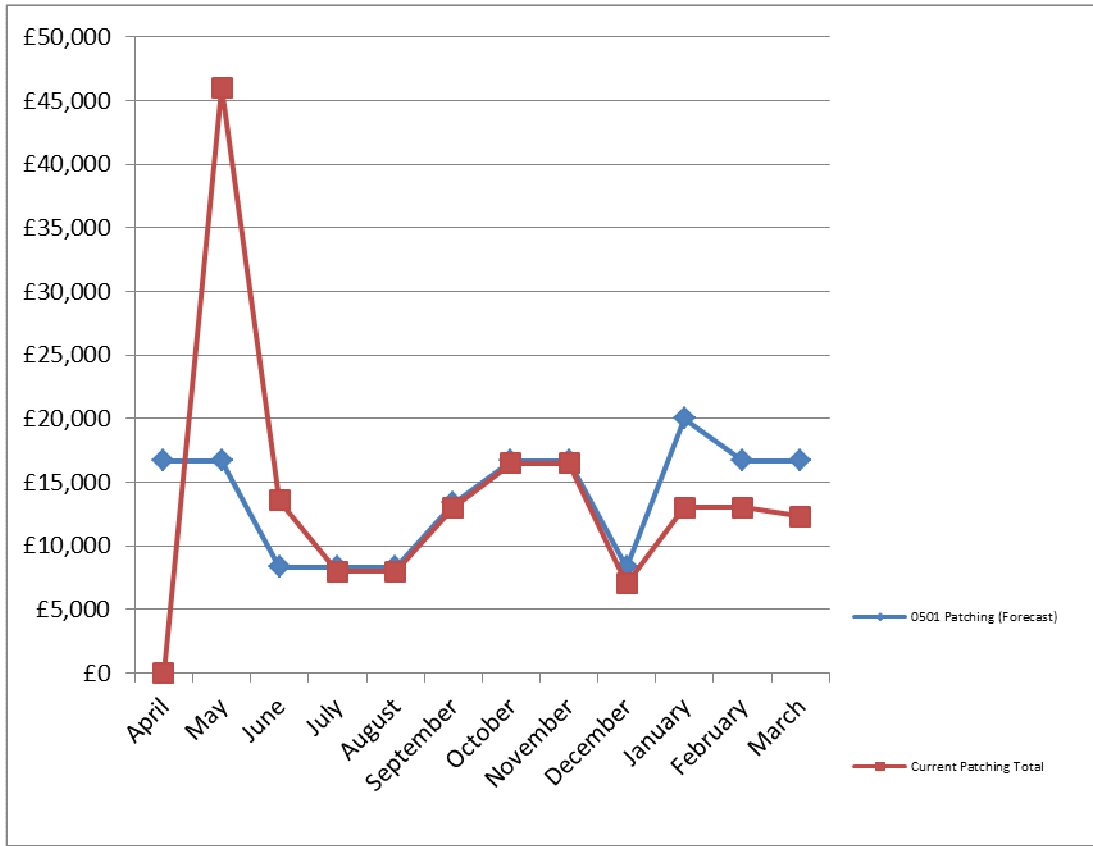
	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B&C	H&L	Central	Total
<b>Area Budget</b>	£311,910	£311,909	£311,909	£935,728	£566,713	£371,983	£938,696	£210,732	£491,709	£702,441	£530,246	£1,410,000	£4,517,111
<b>Actual Spend - 1st Quarter</b>	£75,174	£100,451	£75,211	£250,836	£118,365	£64,997	£183,362	£46,708	£85,465	£132,173	£87,099	£316,888	£970,358
<b>Remaining Budget</b>	£236,736	£211,458	£236,698	£684,892	£448,348	£306,986	£755,334	£164,024	£406,244	£570,268	£443,147	£1,093,112	£3,546,753

## Roads Revenue Maintenance Budget – Mid Argyll, Kintyre and Islay

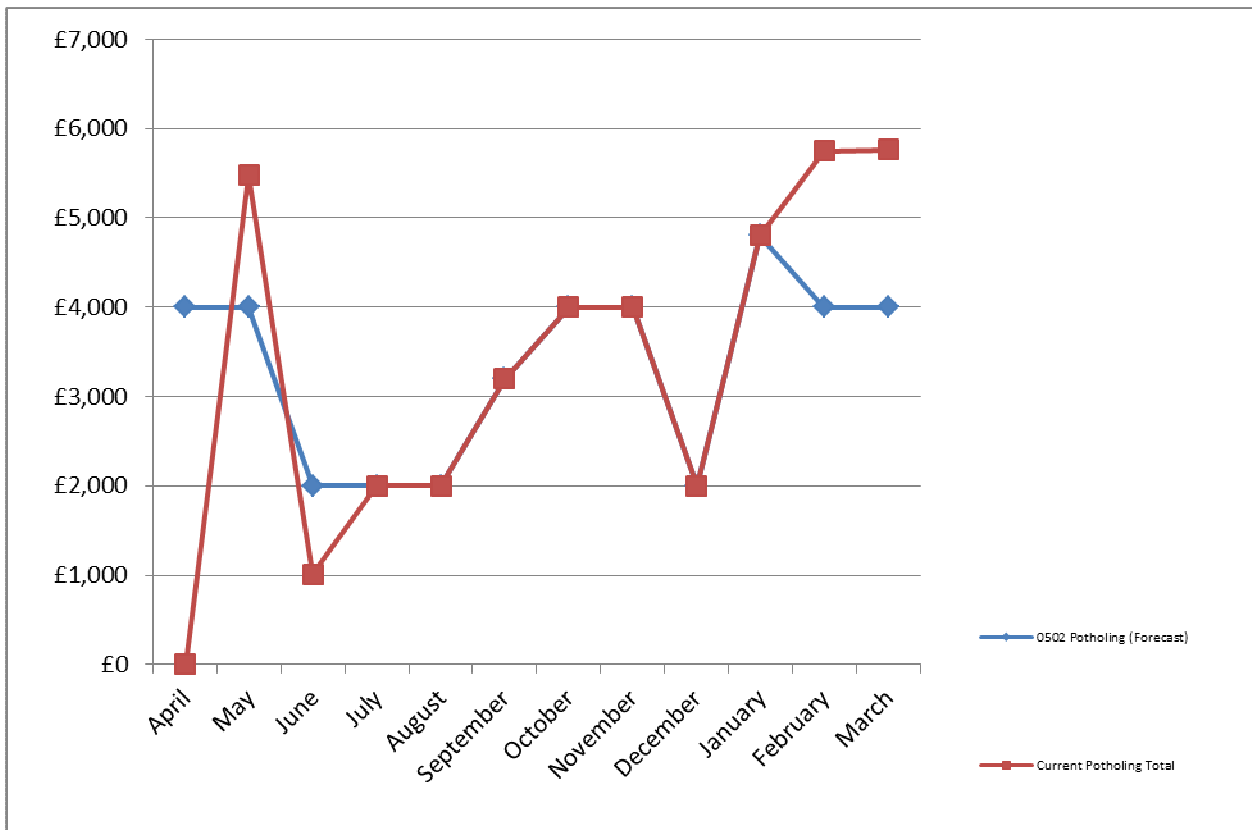
1<sup>st</sup> Quarter Spend and Estimate of Percentage of Target Achieved

			MAKI 2013/14					Asset:-
Funding	Activity	Unit	Spend to Date	Estimated Works Quantity	% of Asset Management Plan achieved	Target Unit Rate	Target Quantity (from Asset Management Plan)	Inventory Quantity
R10	0501 Patching	sq.m	£ 127,180.00	4169.84	13.64%	£ 30.50	30577.67	3,057,767.00
	0502 Potholing	n/a	£ 46,127.00					-
	1001 Footways Resurfacing	sq.m	£ 4,032.00	218.12	10.61%	£ 18.49	2056.71	130,446.60
	1401 Drainage Culverts	no.	£ 8,259.00	212.04	8.43%	£ 38.95	2515.33	2,624.00
	1402 Drainage Ditches	m	£ 48,409.00	27196.07	24.06%	£ 1.78	113049.00	450,991.00
	1501 Grasscutting	m	£ 6,266.00	191192.03	4.96%	£ 0.03	3855760.00	4,316,080.00
	1503 Weedkilling	sq.m	£ 4,841.00	38728.00	35.86%	£ 0.13	107991.00	204,663.00
	1601 Scrub / Tree Maintenance	n/a						
	2301 Traffic Signs	no.	£ 5,722.00	65.35	32.02%	£ 87.56	204.10	1,997.00
	<b>Totals</b>		<b>£ 250,836.00</b>					

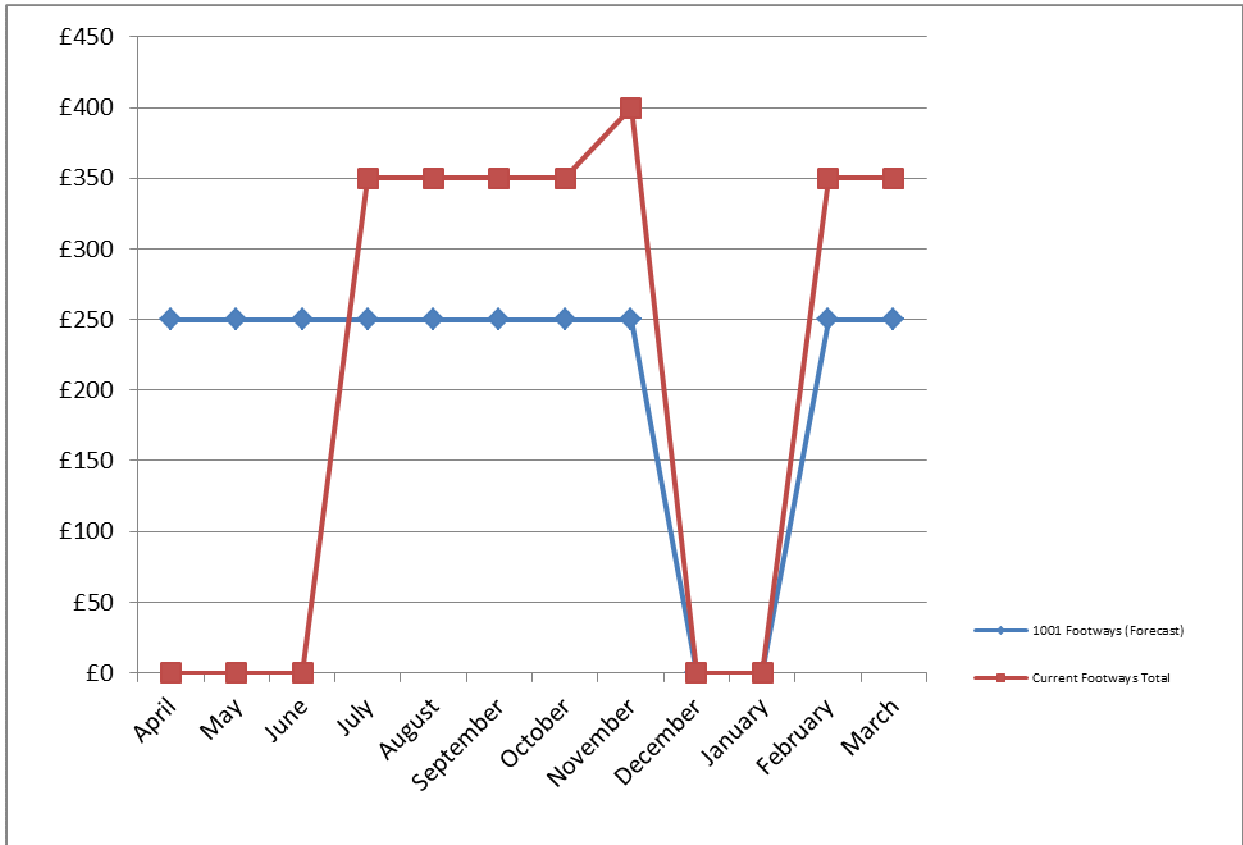
Mid Argyll - Patching



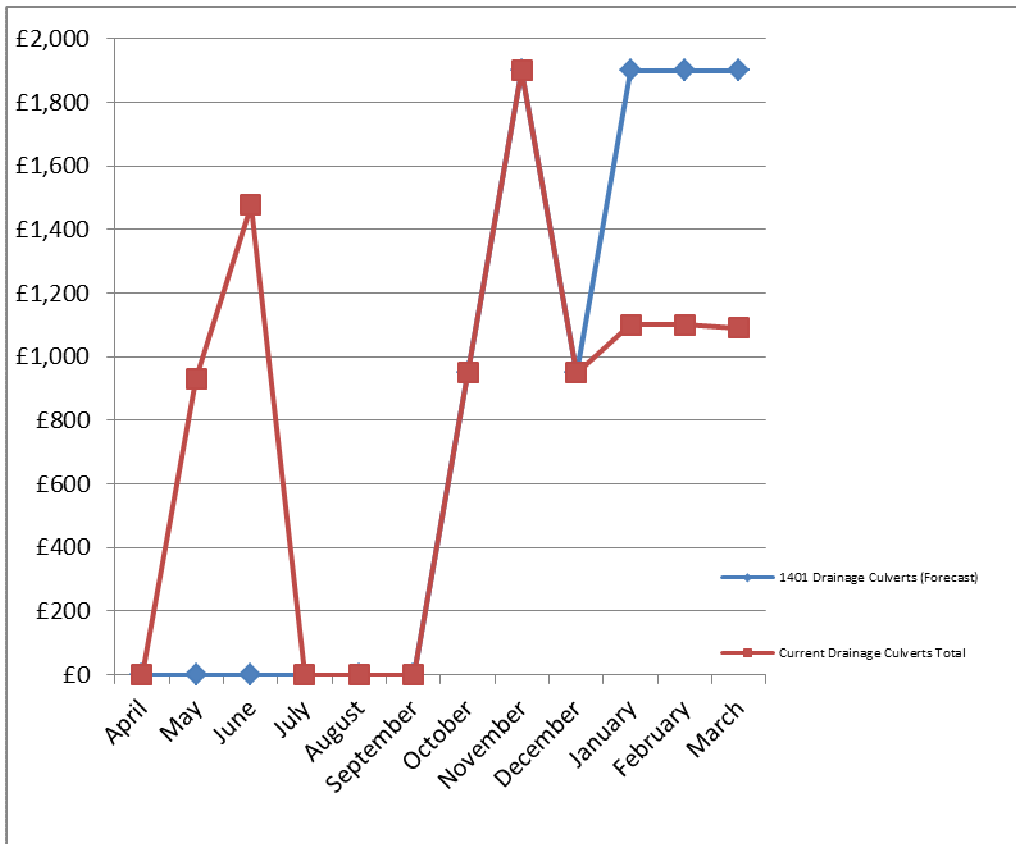
Mid Argyll - Potholing



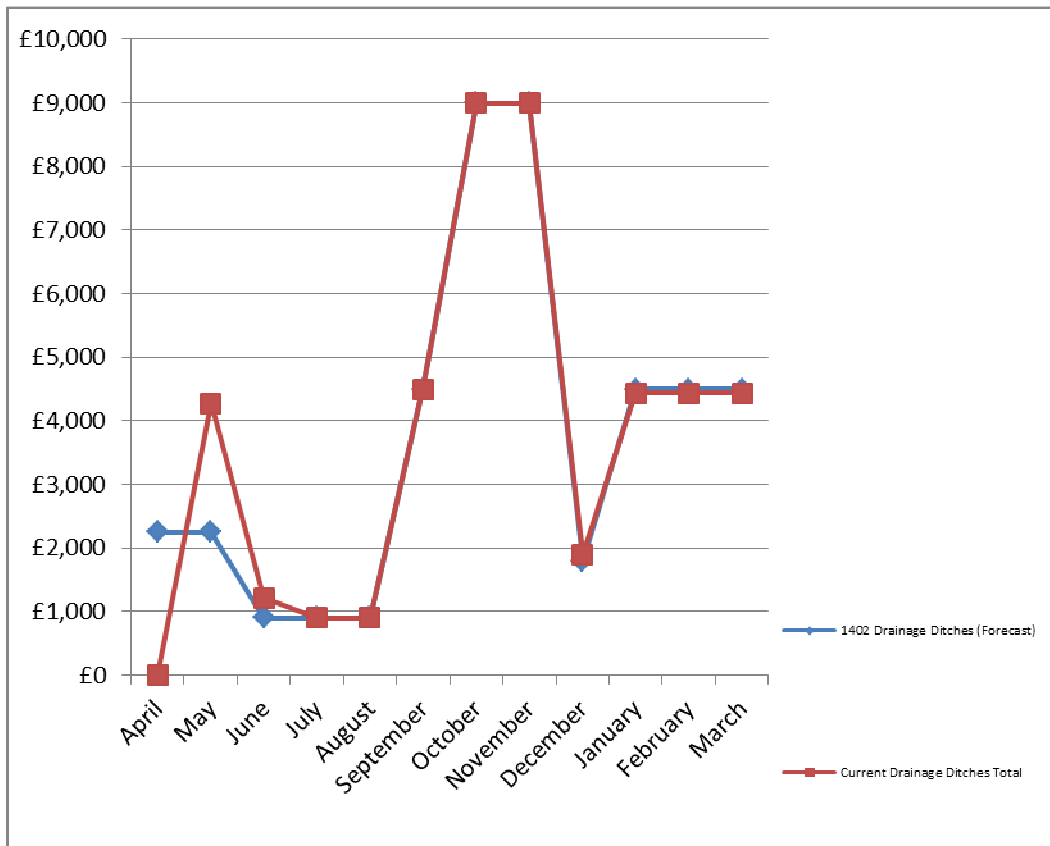
Mid Argyll - Footways



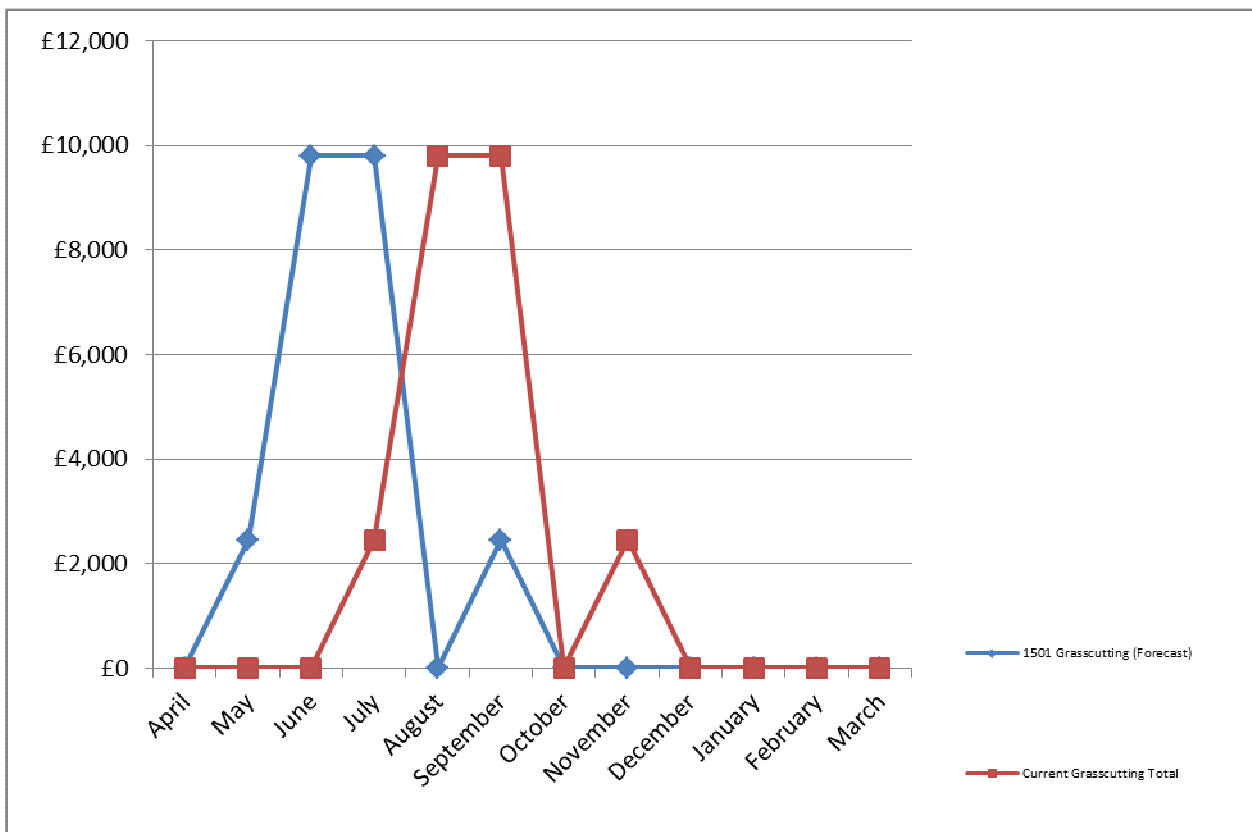
Mid Argyll - Drainage Culverts



Mid Argyll - Drainage Ditches

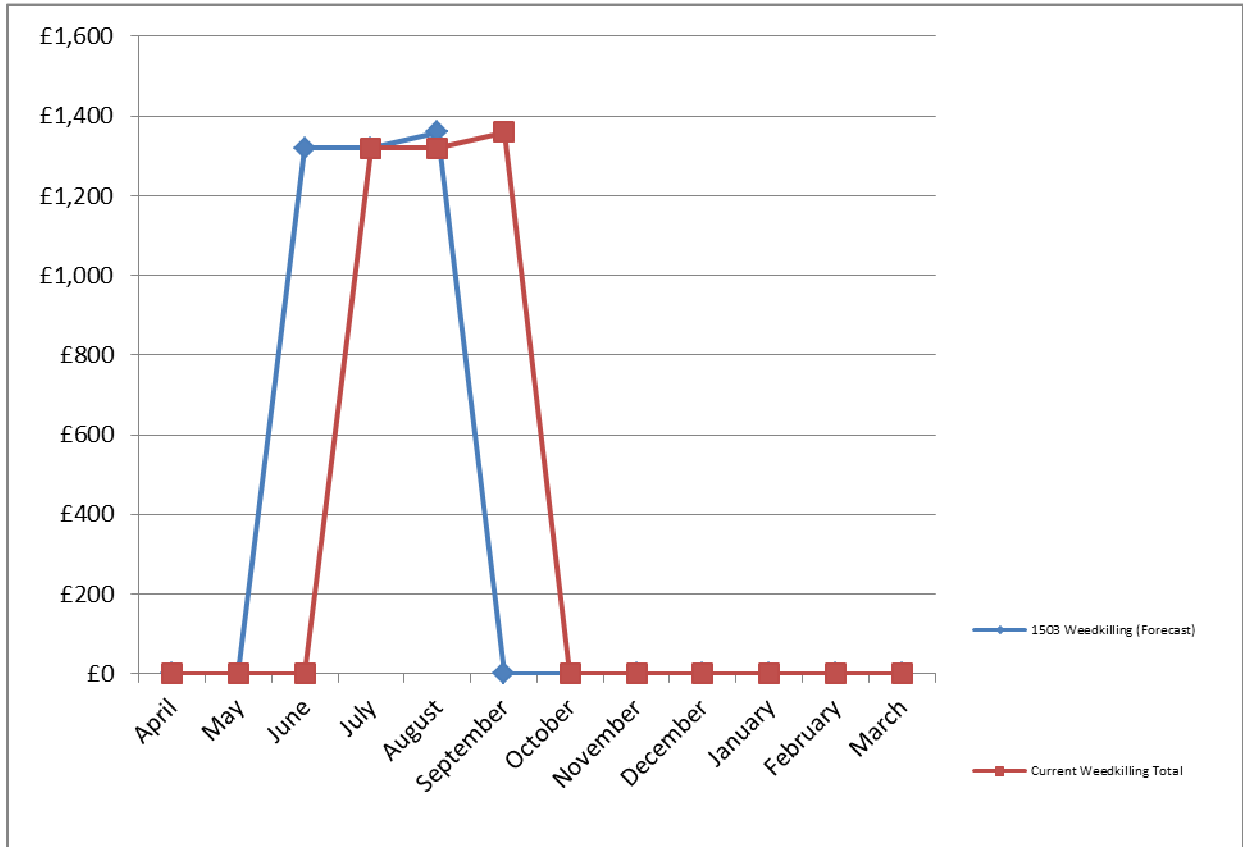


Mid Argyll - Grass Cutting

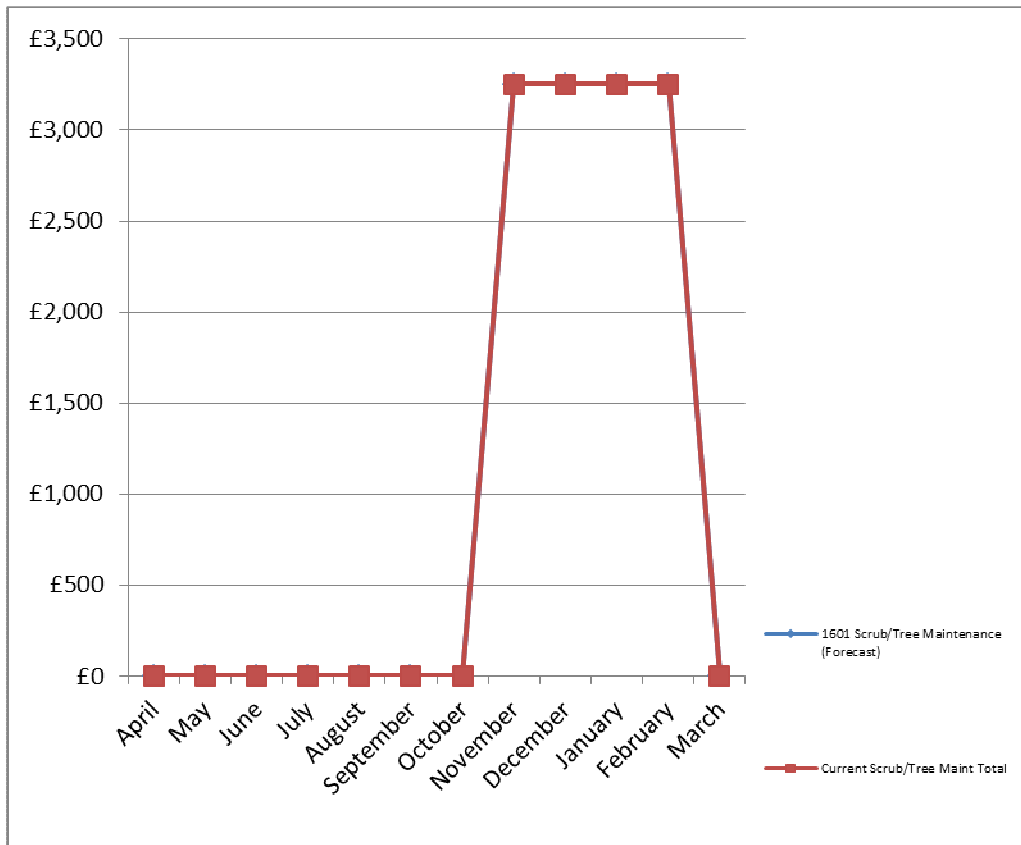




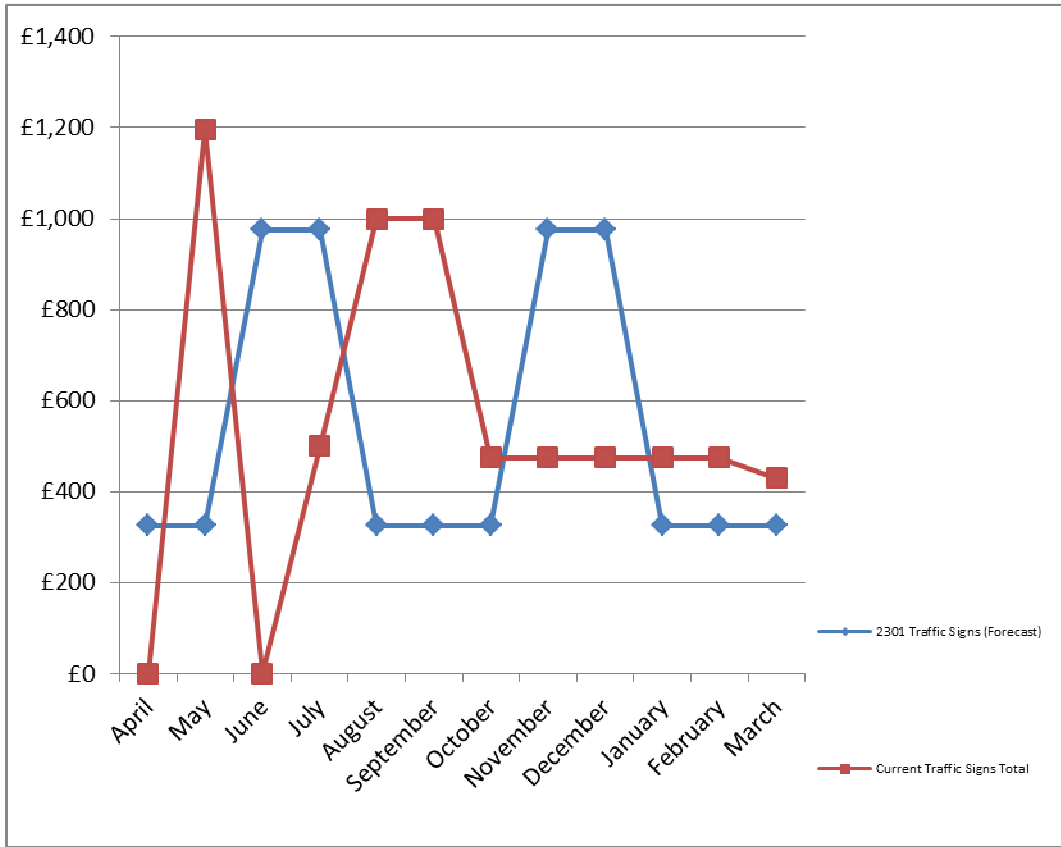
Mid Argyll – Weedkilling



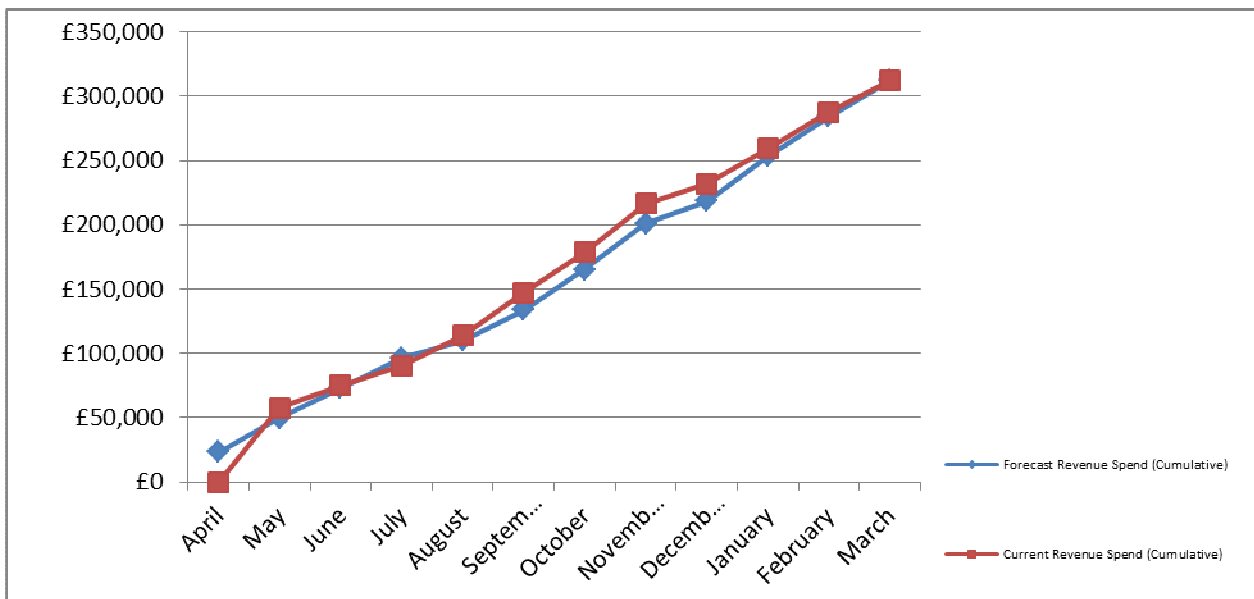
Mid Argyll - Scrub Cutting



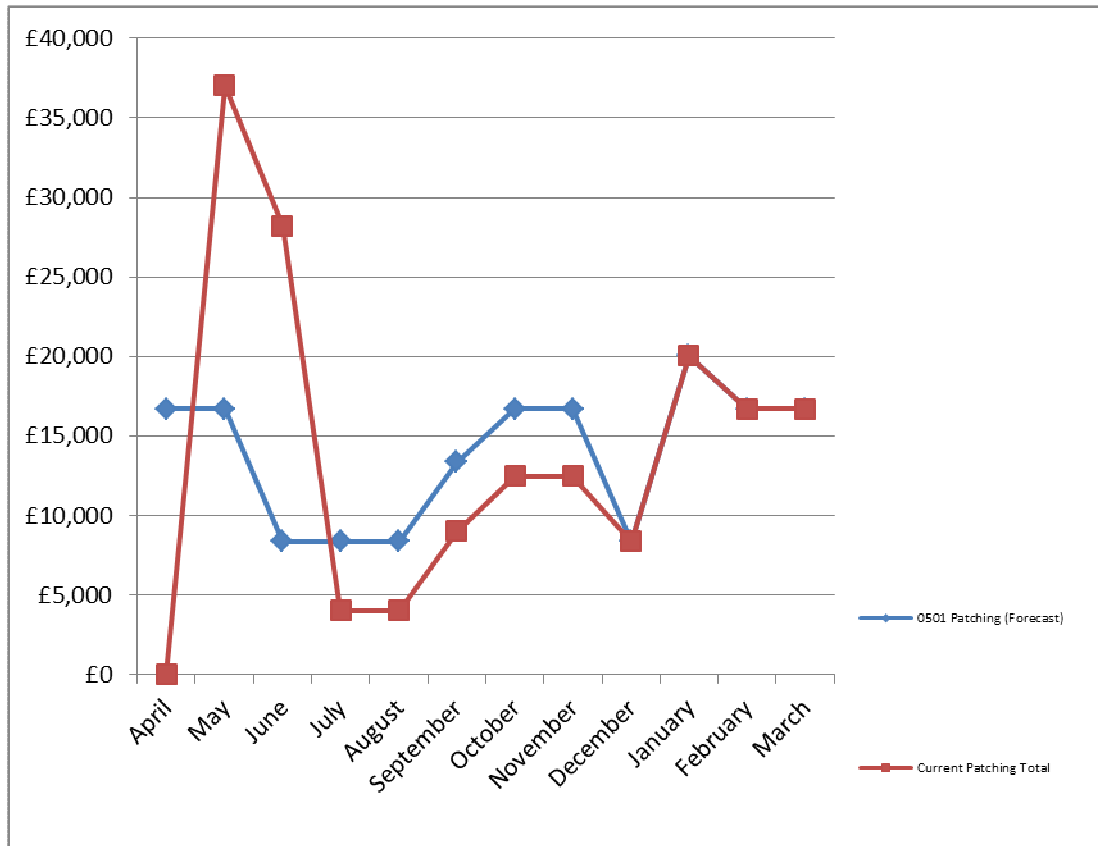
Mid Argyll - Road Traffic Signs



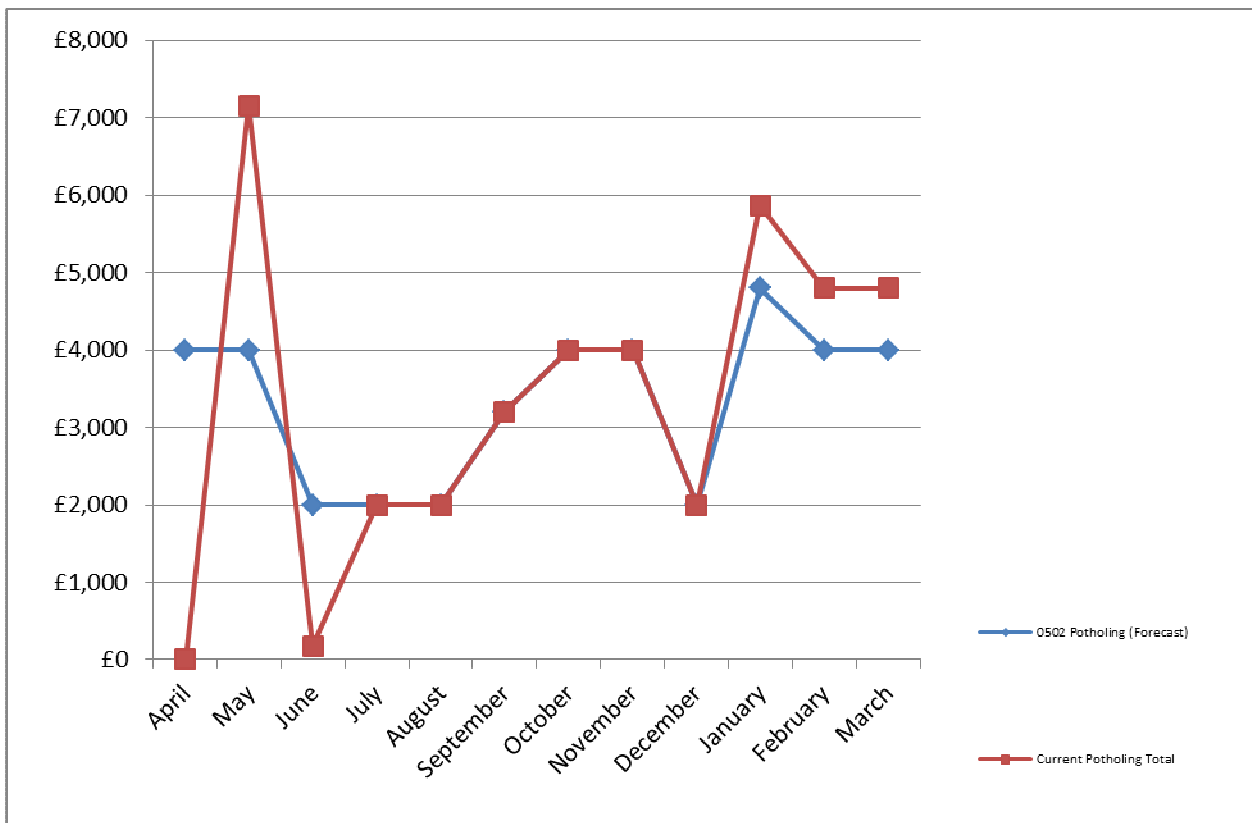
Mid Argyll Cumulative Spend – Target and Forecast



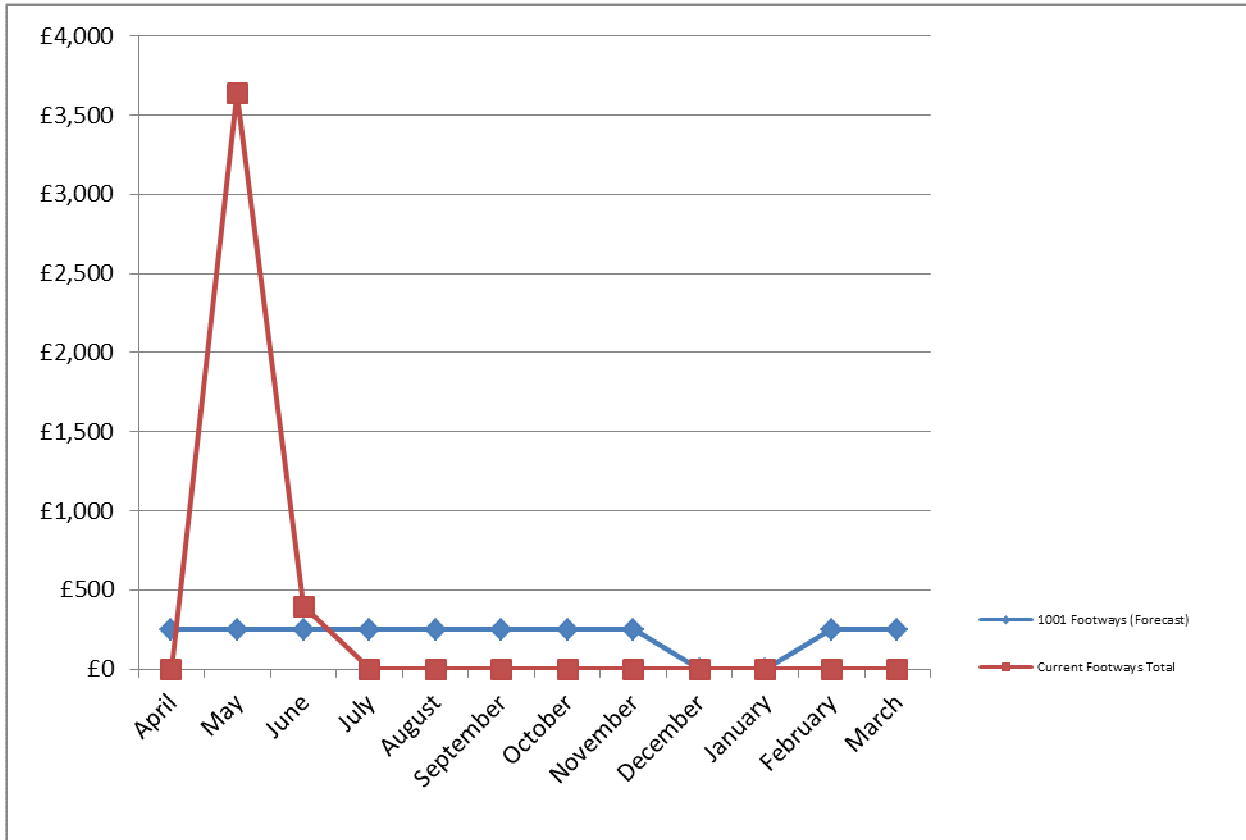
**Kintyre – Patching**



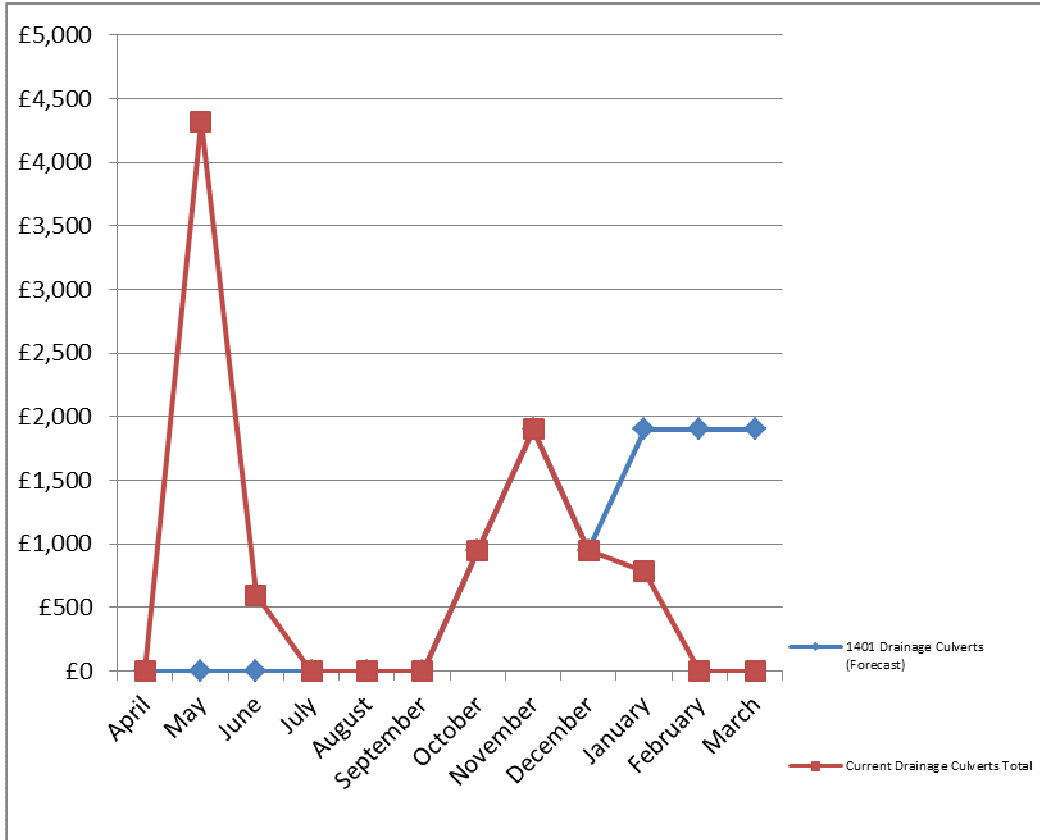
**Kintyre – Potholing**



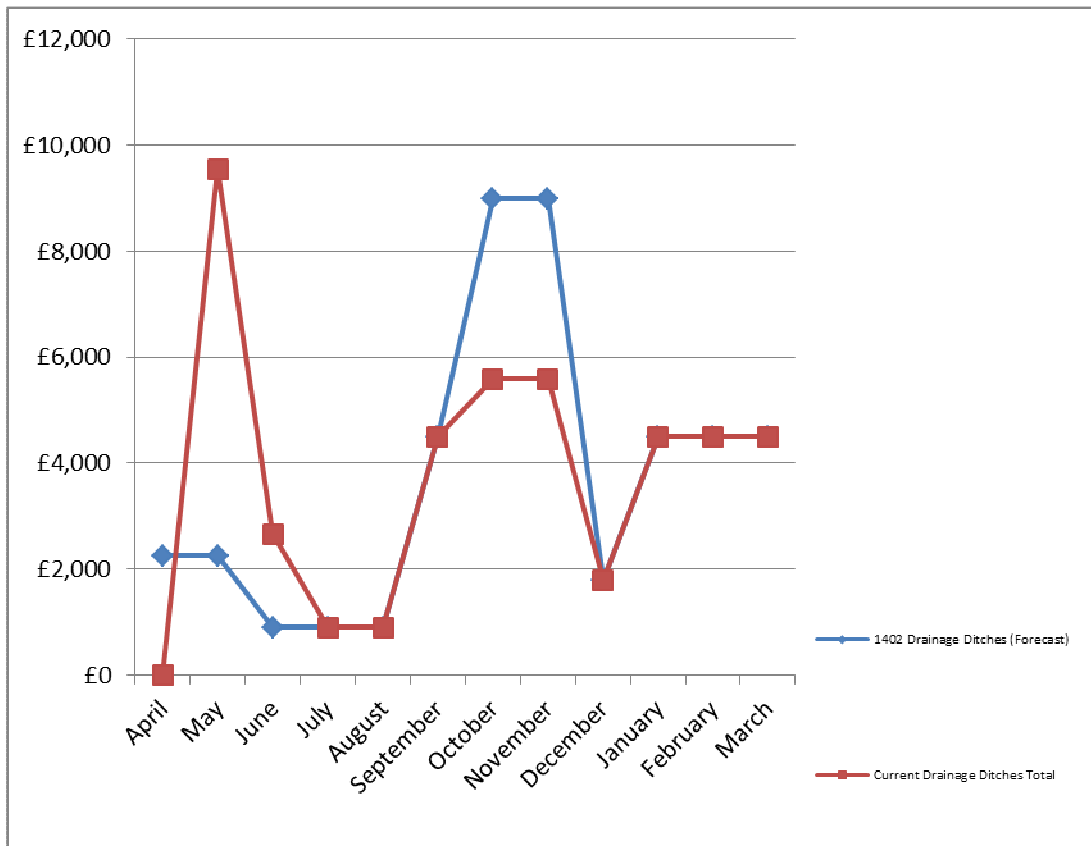
Page 48  
Kintyre – Footways



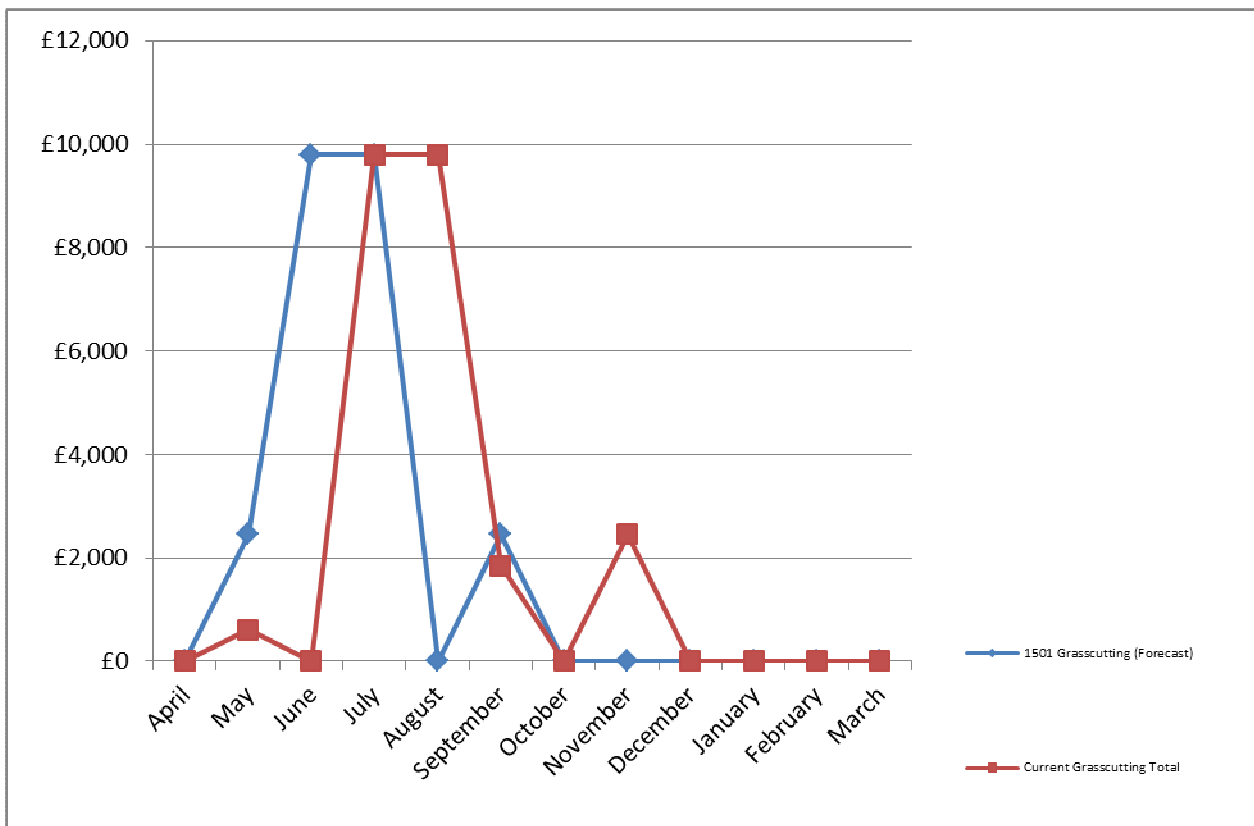
Kintyre – Drainage Culverts



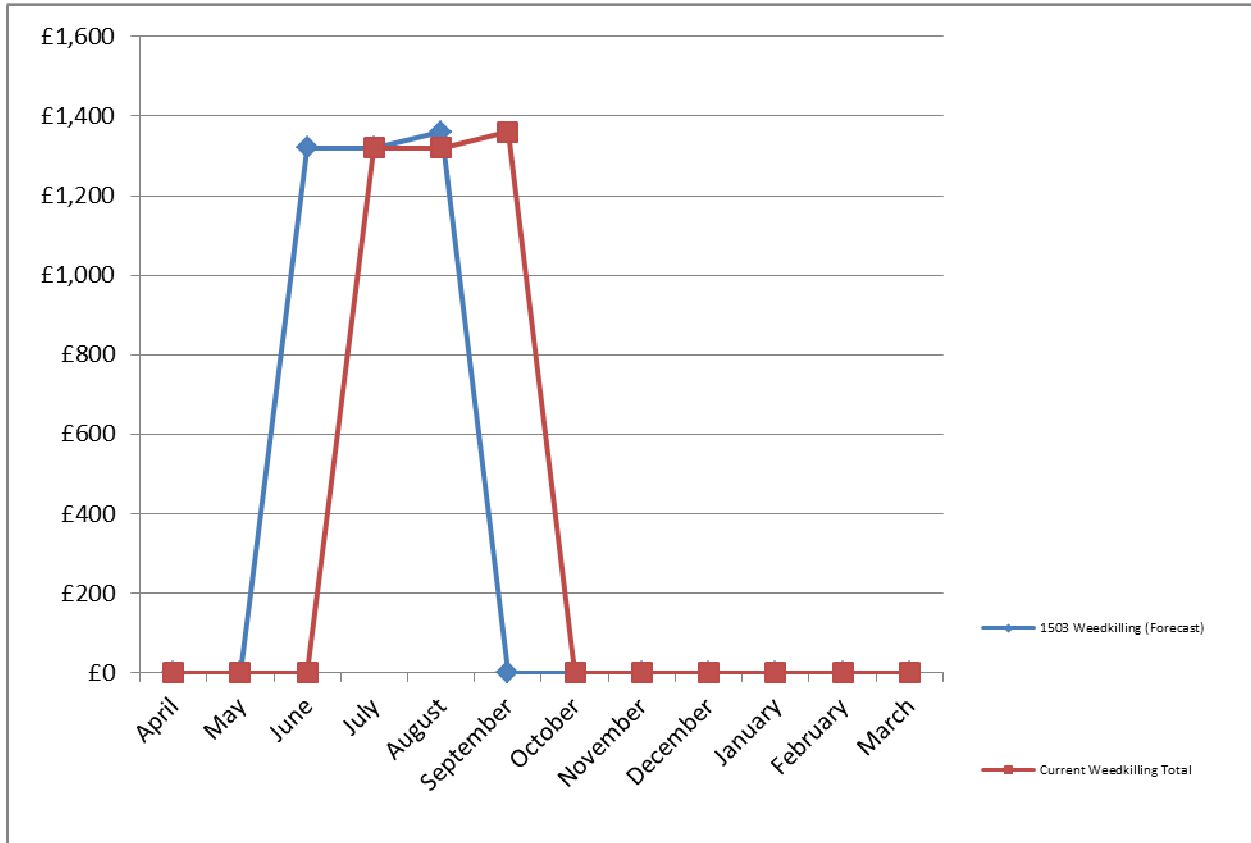
Kintyre – Drainage Ditches



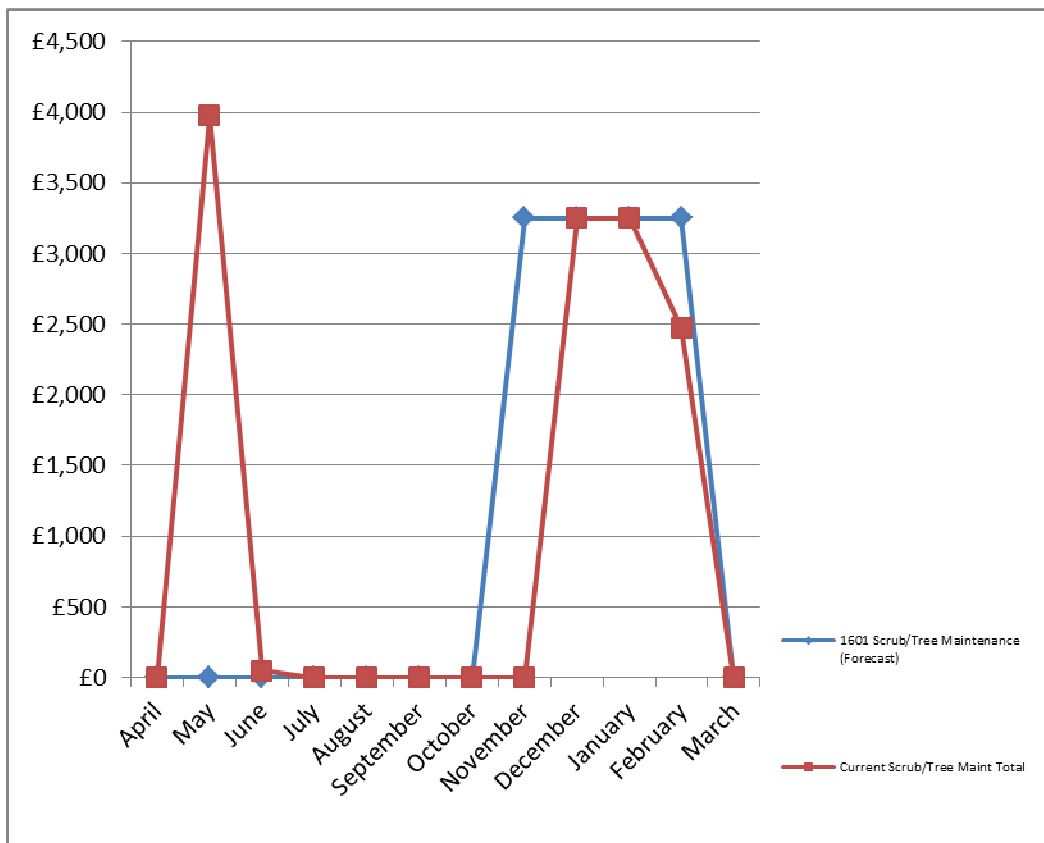
Kintyre - Grass Cutting



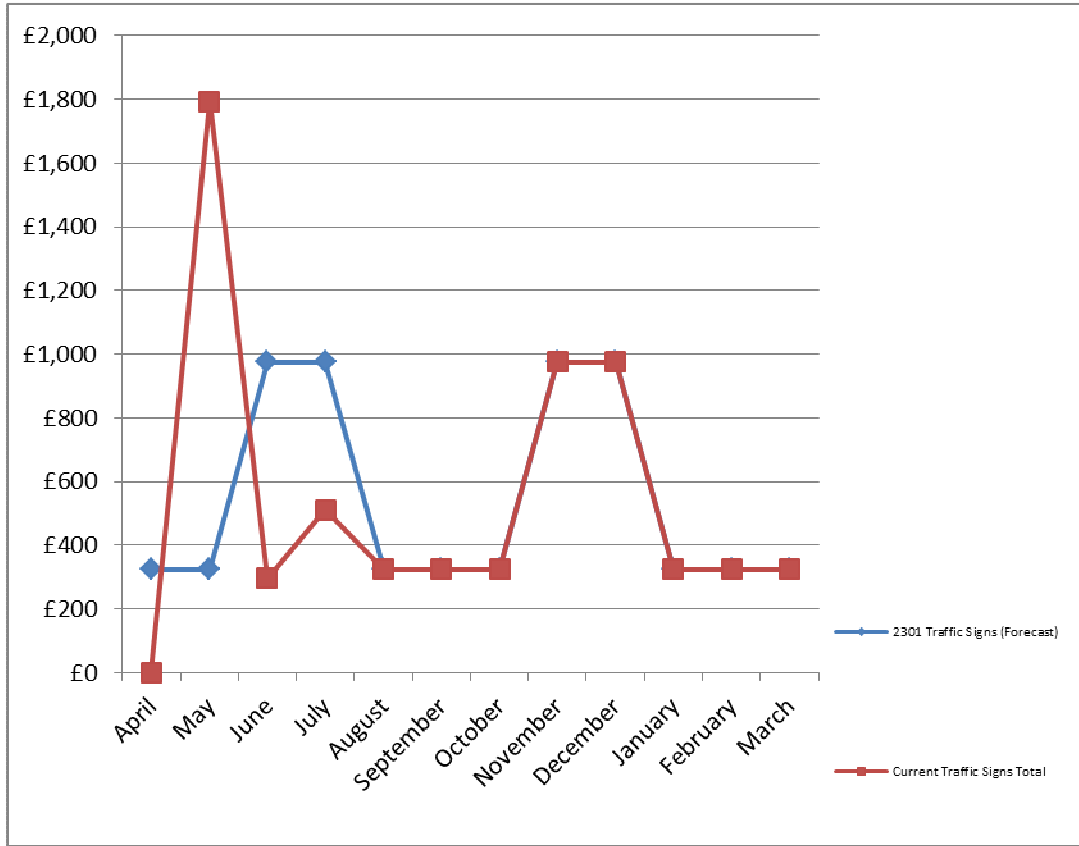
Kintyre – Weedkilling



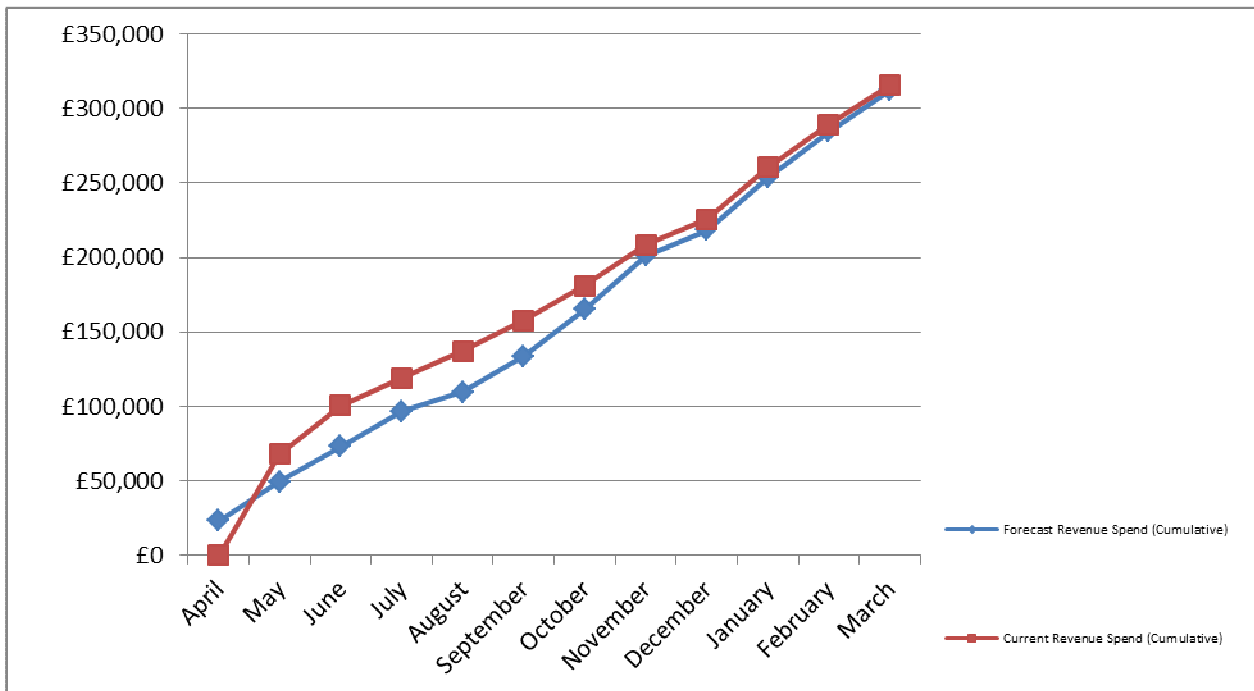
Kintyre – Scrub Cutting



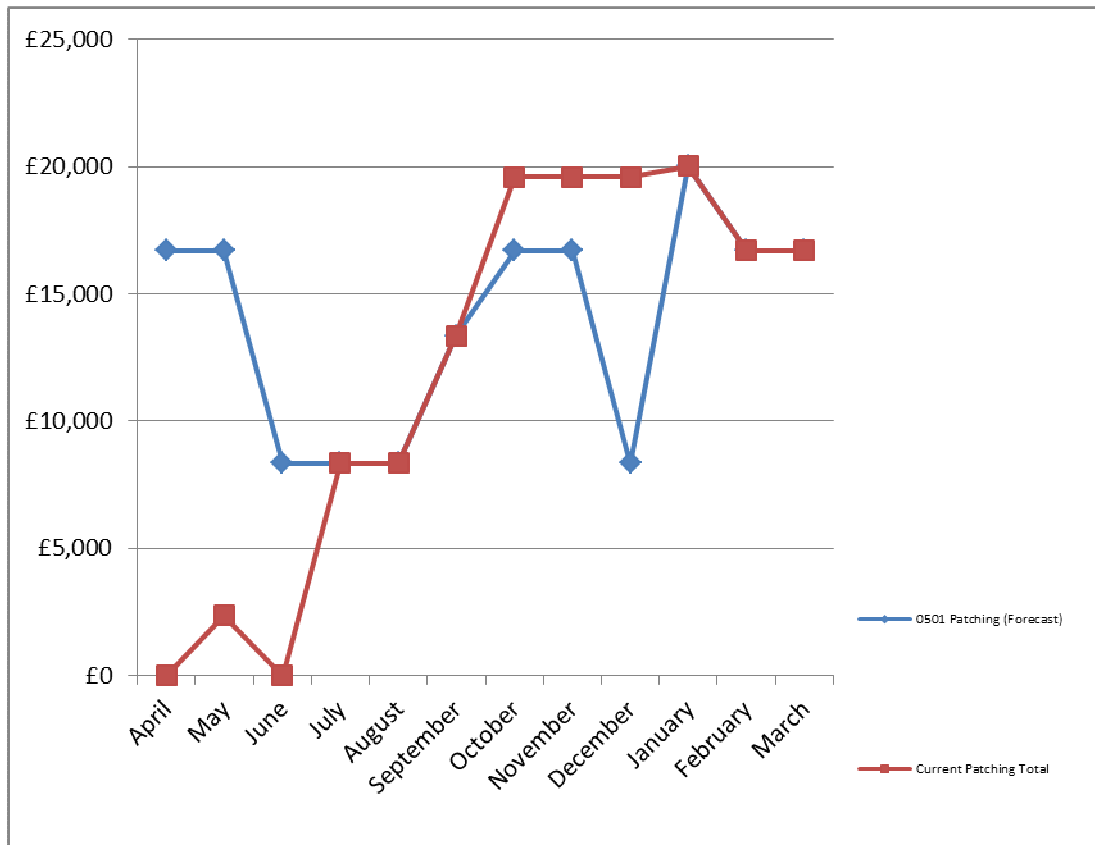
### Kintyre – Traffic Signs



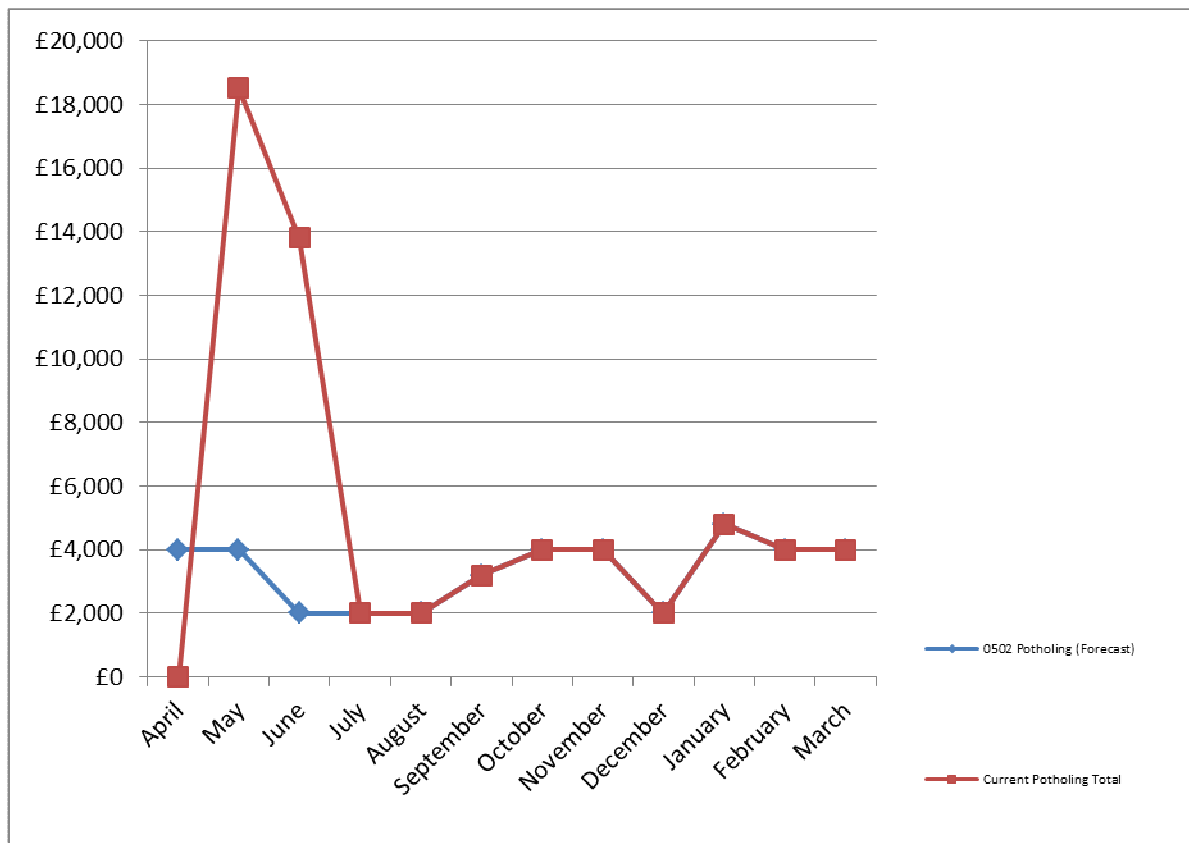
### Kintyre Cumulative Spend – Target and Forecast



Islay – Patching

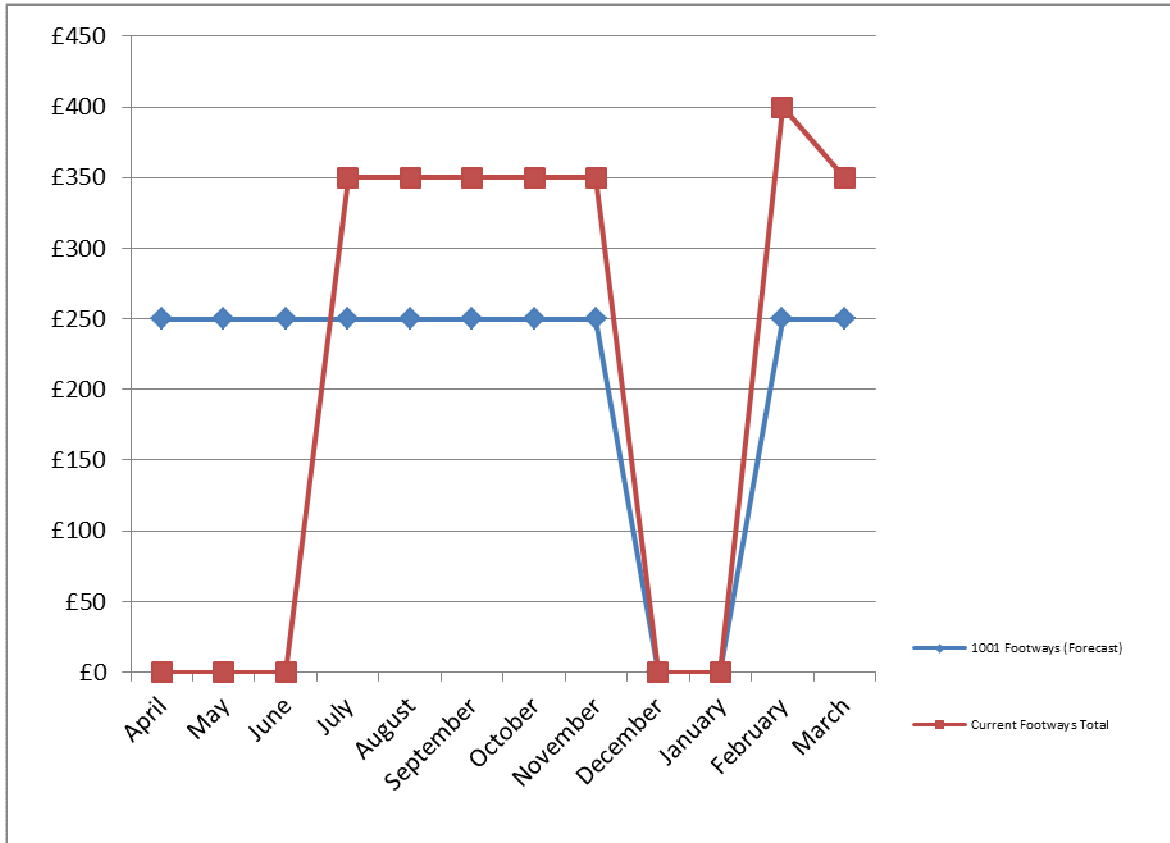


Islay – Potholing

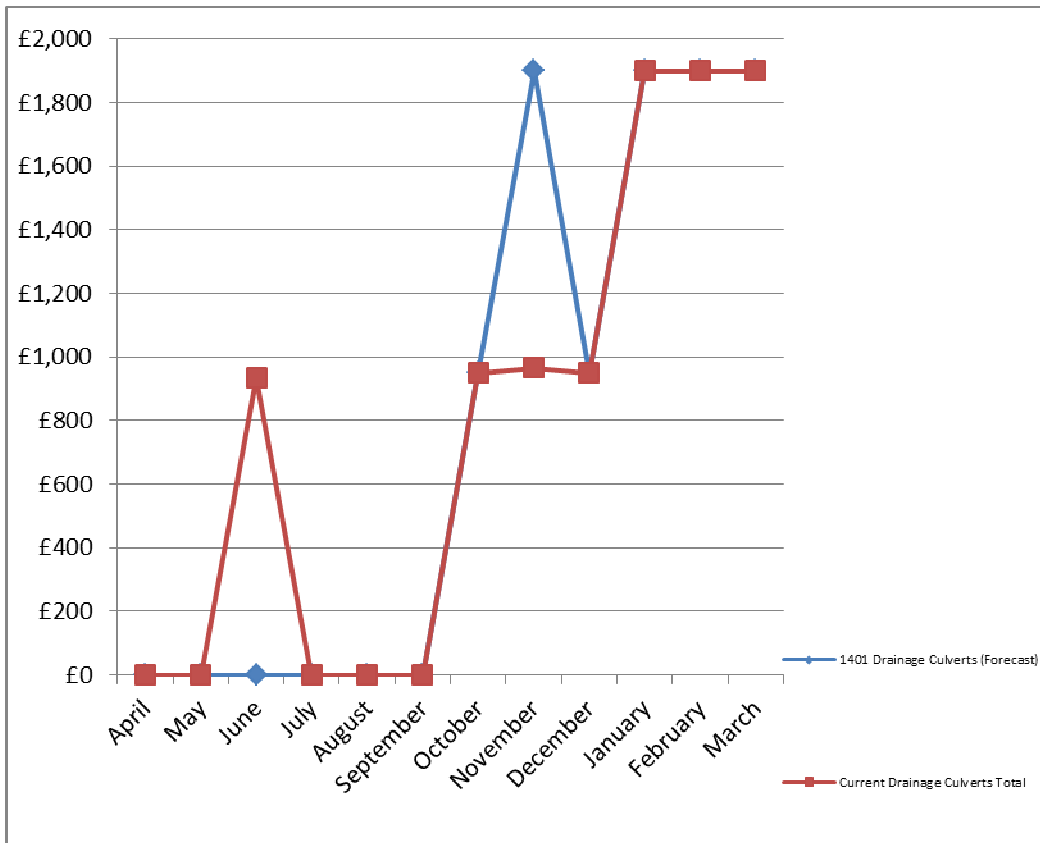




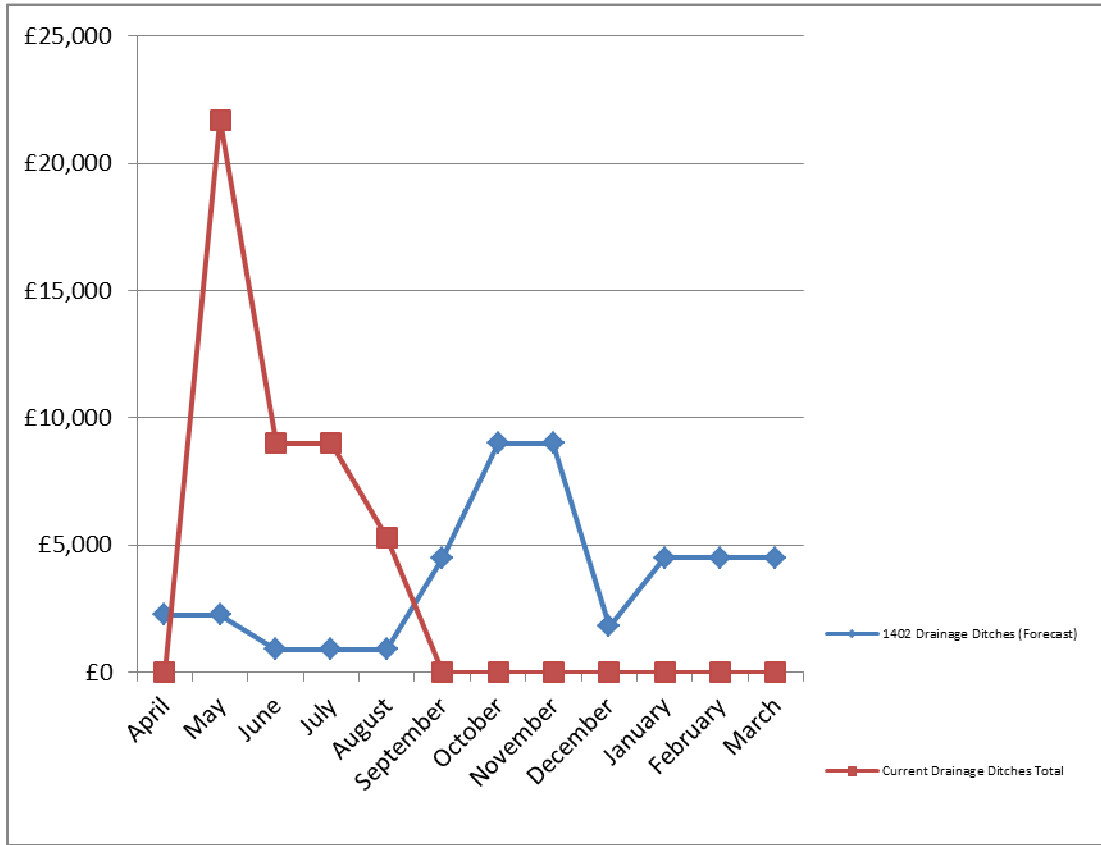
Page 53  
Islay – Footways



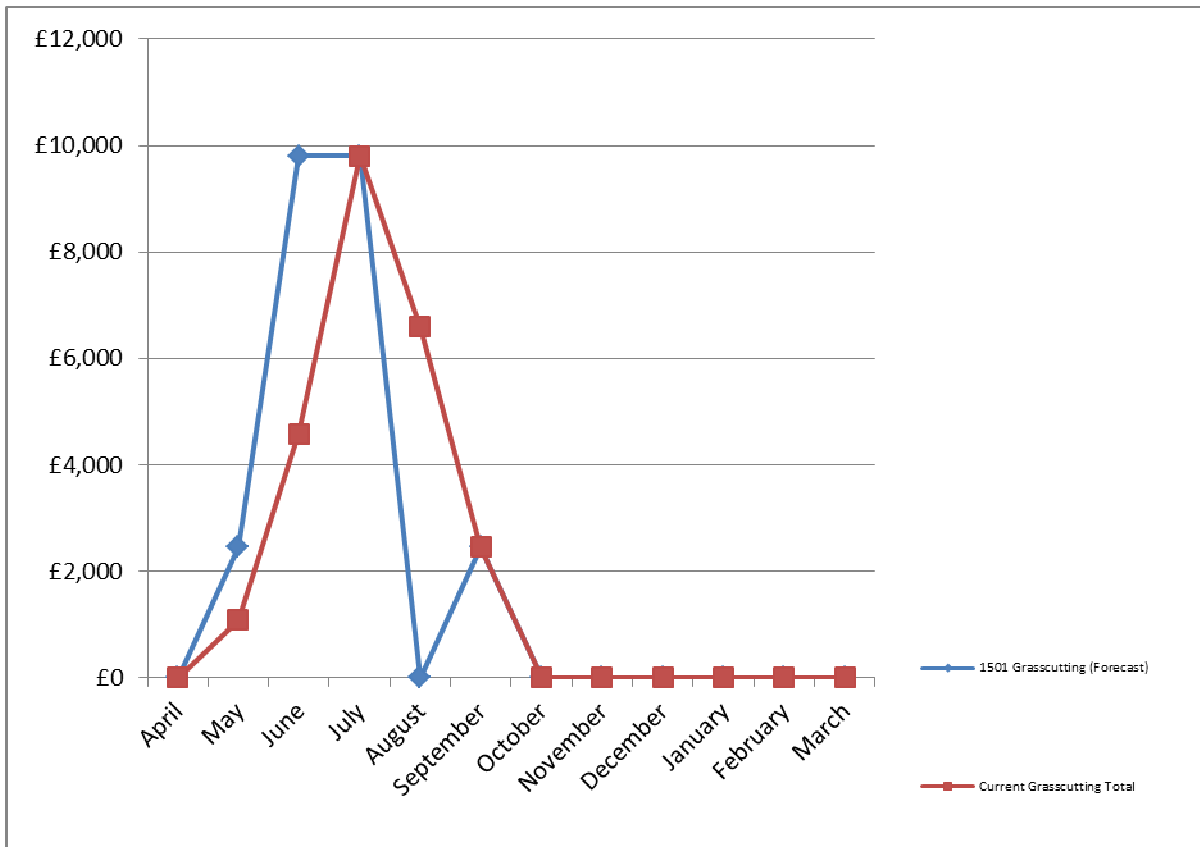
Islay – Drainage Culverts



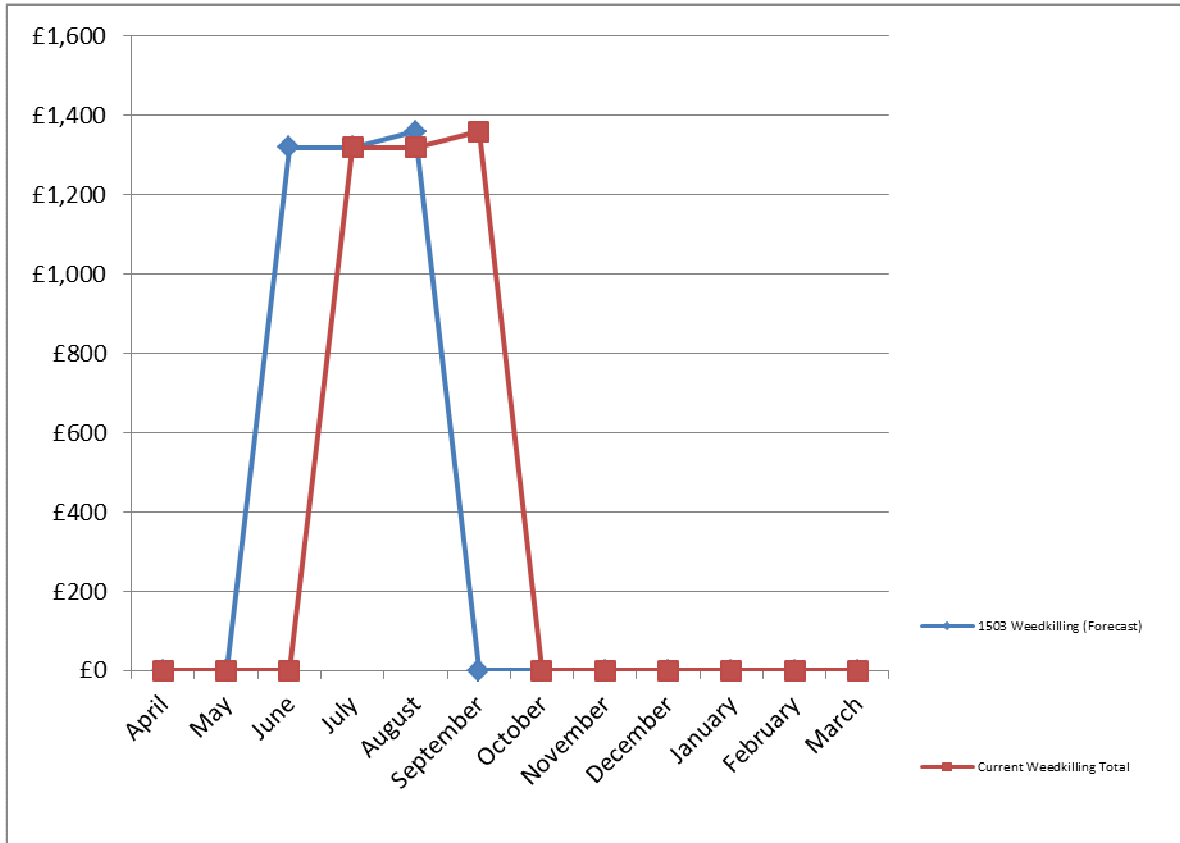
Islay – Drainage Ditches



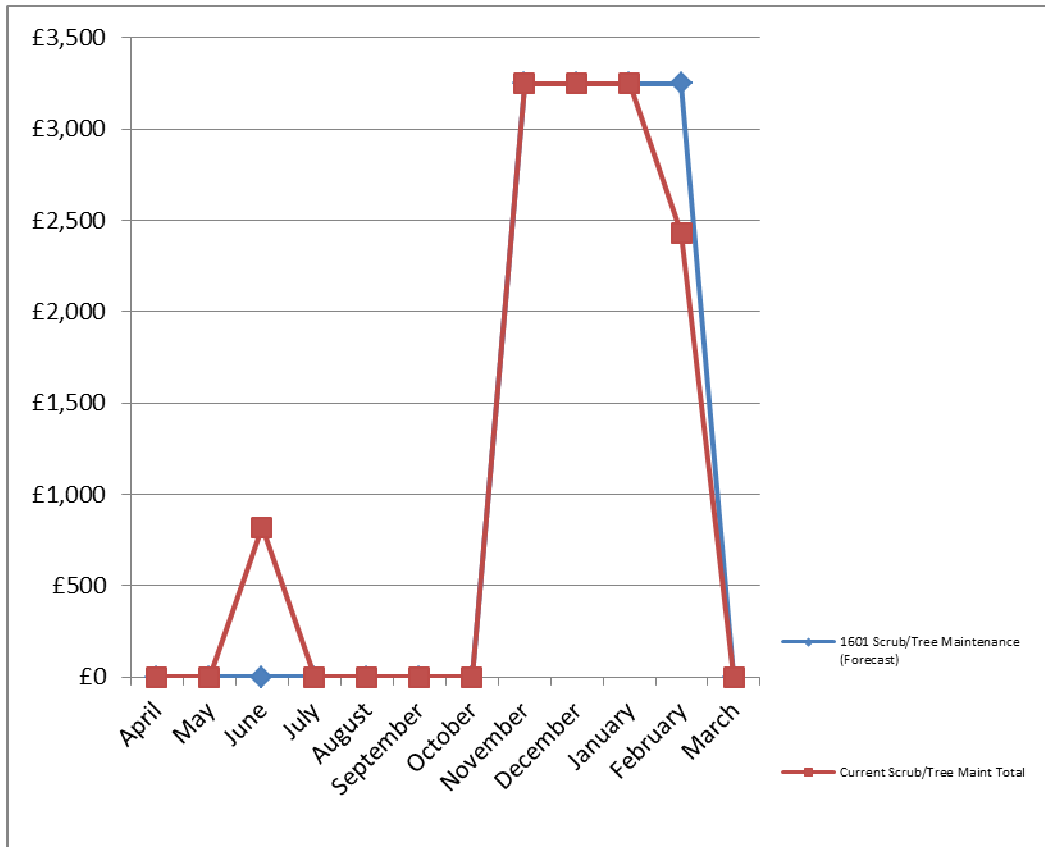
Islay - Grass Cutting



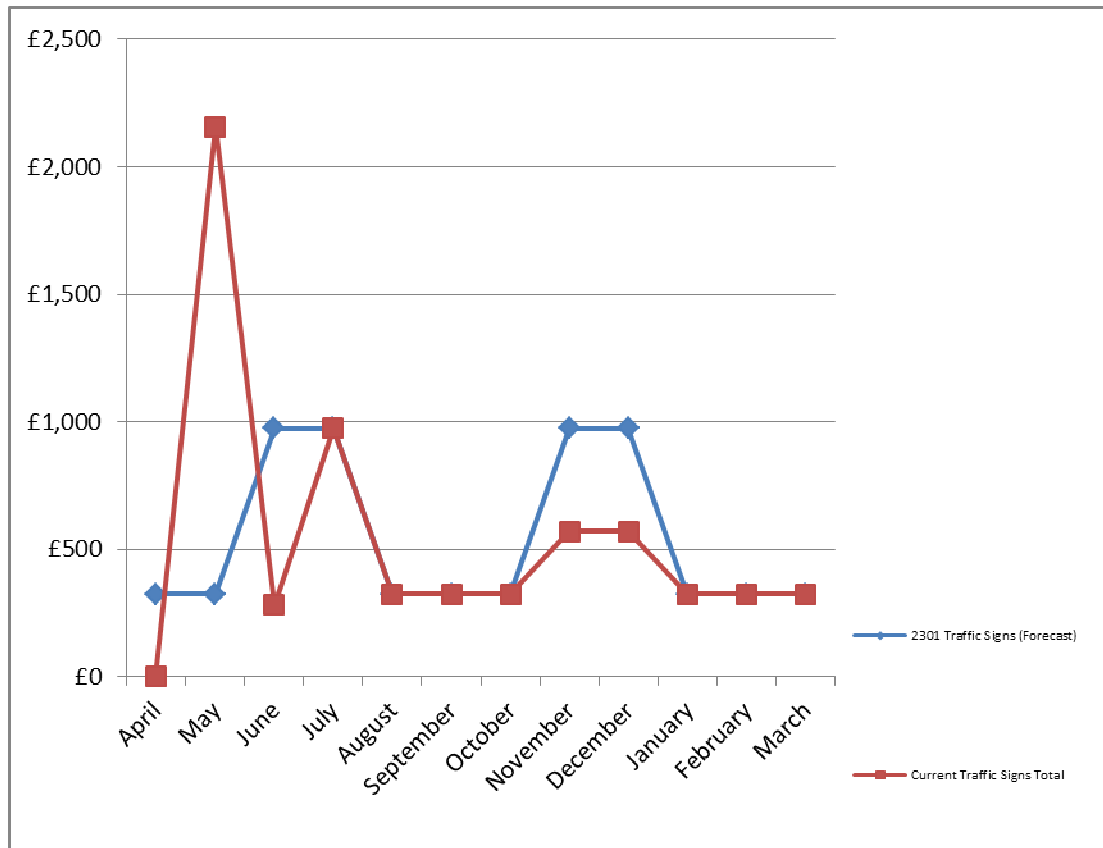
Page 55  
Islay – Weedkilling



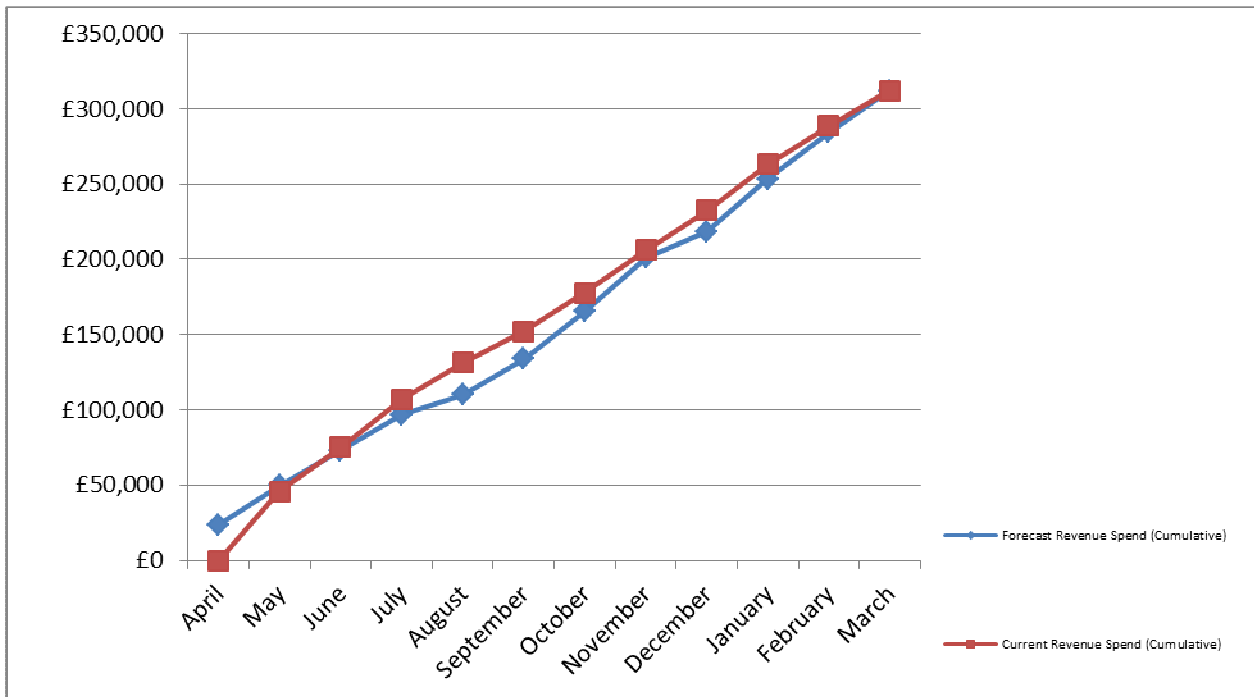
Islay – Scrub Cutting



Islay – Traffic Signs



Islay Cumulative Spend – Target and Forecast



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**ARGYLL & BUTE COUNCIL****Mid Argyll, Kintyre and the Islands Area  
Committee****DEVELOPMENT AND INFRASTRUCTURE SERVICES****7 AUGUST 2013**

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**A83 TRUNK ROAD ISSUES**

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**1. SUMMARY**

- 1.1 This report provides Members with an update on the A83 Rest and Be Thankful diversion and the potential pedestrian crossing point at Tarbert.

**2. RECOMMENDATION**

- 2.1 That the Committee notes this report.

**3. DETAIL**

3.1 A83 Rest and Be Thankful:-

- 3.1.1 Following the last report presented to the February Area Committee by Jacobs, a meeting of the A83 Taskforce took place later in the same month. It was confirmed at the meeting that a successful convoy operation had taken place along the Emergency Diversion Route (Old Military Road).
- 3.1.2 Jacobs 'A83 Trunk Road Route Study' Report is available on the Transport Scotland web site. All stakeholders were invited to provide comment on their report whilst at draft stage. Jacobs has stated that, although revisions were made to the text of the report as a result of comments received, no new evidence had been received which had caused them to alter any of the conclusions contained within their report.
- 3.1.3 Transport Scotland has accepted the conclusions of the Jacobs report i.e. the 'red route' option which involved the upgrading of the Old Military Road whilst maintaining the existing alignment of the A83, with the addition of landslide mitigation measures, has been accepted as the preferred option.
- 3.1.4 The emergency diversion route is now operable in the event of a landslide and mitigations works, which are on-going, are programmed for completion around December 2013.
- 3.1.5 In addition to the above, Transport Scotland has allocated approximately £250,000 for works along the A83 which will include: pedestrian facilities in Tarbert; improved signage in Inveraray; safety improvement measures; speed control measures in Minard, Lochgair and Ardrishaig; road closure signing on the A815 and B839.

3.2 A83 Tarbert – Pedestrian crossing point.

3.2.1 Transport Scotland are currently preparing a draft report on potential crossing points on the A83, including Tarbert. Transport Scotland has advised that the report will be available later this financial year.

3.2.2 The list of crossing points being considered is outlined in the table below – taken from the Transport Scotland website.

Transport Scotland – A83 Crossing Point Assessments

	Scheme Location/Name	Work Due To Commence	Planned Completion	What We Are Currently Doing	2013/14 Expected Output
Pedestrian assessments	Ardrishaig	Summer 2013	Summer 2013	We have completed our information gathering stage and are preparing the draft report	Report with recommendations
	Tarbert	Summer 2013	Autumn 2013		Report with recommendations
	Inverary	Summer 2013	Autumn 2013		Report with recommendations

**4 CONCLUSION**

4.1 This report provides Members with an update on A83 trunk road issues.

**5 IMPLICATIONS**

5.1 Policy Officers are in discussion with Transport Scotland regarding the potential to Trunk the A83 between Kennacraig and Campbeltown. Further updates will be provided.

5.2 Financial TS’s report states that the additional annual costs to the A83 economy from previous landslide episodes at the Rest and Be Thankful are estimated to be £286,300 (in 2010 prices) for the road to being closed for 5 ½ days over the year (the average duration of the past six events).

5.3 Personnel None.

- |     |                              |   |
|-----|------------------------------|---|
| 5.4 | Equalities Impact Assessment | None.   |
| 5.5 | Legal                        | None.   |
| 5.6 | Risk                         | Risk to the economy as detailed in 5.2 above. Risk to the travelling public during a landslide event. |
| 5.7 | Customer Service             | None.   |

Sandy Mactaggart

**Executive Director of Development & Infrastructure**

19<sup>th</sup> July 2013

**For further information contact:** Jim Smith, Head of Roads & Amenity Services,  
Tel: 01546 604324.

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ARGYLL &amp; BUTE COUNCIL

Mid Argyll, Kintyre and the Islands Area  
Committee

DEVELOPMENT AND INFRASTRUCTURE SERVICES

7 AUGUST 2013

**ROADS DEFECTS STATISTICS****1. SUMMARY**

- 1.1 This report provides Members with an update on the classification of Category 1 potholes. It also provides performance information in relation to response times for the Mid Argyll, Kintyre and the Islands Area.

**2. RECOMMENDATION**

- 2.1 That the Committee notes this report.

**3 DETAIL**

- 3.1 Potholes are dealt with on a priority basis. We prioritise based on two main criteria - seriousness of the defect and strategic importance of the road. Clear guidance is set out in the document '*Road Maintenance & Asset Management Plan for the Roads Network*' (RAMP) which was compiled in 2004.
- 3.2 Following work carried out by the Roads Asset Management Short Life Working Group, proposals were put forward to Council, and duly approved, to amend response times, pothole categorisation and the overall roads hierarchy; none of which have been altered since 2004.
- 3.3 The table below (taken from the RAMP) provides original response times for roads defects depending upon road 'ranking' and the overall dimensions of the defect.

**Table 1 – Response Times - RAMP (2004)**

Pothole Defect	2004 Category 1 Pothole Classification	Maximum Response Time
Rank 1, 2, 2a Roads	If >40mm deep and >150mm dia on carriageway	Response by completion of the next working day
	If > 100mm deep and > 150mm dia then 2 hr response	Response within 2 hours of reporting
Rank 3, 3a Roads	If > 100mm deep and > 150mm dia	Response by completion of the next working day

- 3.4 The table below provides the revised response times which were approved at the Council Meeting of 25 April 2013.

**Table 2 – Revised Response Times – As of 1 May 2013**

<b>Pothole Defects</b>	<b>2013 Category 1 Pothole Proposed Classification</b>	<b>Maximum Response &amp; Repair Time</b>
Rank 1 Roads ; Speed Limit >40mph	If >40mm deep and >150mm dia on carriageway	Permanent repair within 5 working days
	If > 100mm deep and > 150mm dia	Response within 2 hours of reporting
Rank 1 Roads; Speed Limit <40mph	If >100mm deep and >150mm dia on carriageway	Permanent repair within 5 working days
Rank 2, 2a Roads; Speed Limit >40mph	If >40mm deep and >150mm dia in wheeltrack	Permanent repair within 5 working days
Rank 2, 2a Roads; Speed Limit <40mph	If > 100mm deep and > 150mm dia in wheeltrack	Permanent repair within 5 working days
Rank 3, 3a Roads	If > 150mm deep and > 150mm dia	Permanent repair within 5 working days

- 3.5 The Council, through its on-going strategic capital roads reconstruction programme, has developed a strategy which focusses on permanently fixing the roads rather than filling potholes. The Council's Roads Asset Management and Maintenance Strategy identifies the need to improve the quality of pothole repairs by carrying out permanent patches. These provide much longer life with better value for money than multiple temporary repairs and also give improved customer satisfaction.
- 3.6 In order to support the greater use of first time permanent or 'right first time' repairs, response times were revised as detailed above in table 2 and the definition of Cat 1 potholes was adjusted to better reflect the risk associated with them, and to allow up to 5 working days for the permanent repair to be carried out. It should be noted that the 'Category 1 Emergency' 2 hours response still exists for incidents which merit this heightened response.
- 3.7 Appendix 1a provides performance information on response times for category 1 defects in the Mid Argyll, Kintyre and the Islands Area for the period 1<sup>st</sup> April 2013 to 30 June 2013.
- 3.8 Proposals for the revision of the roads hierarchy In the MAKI Area will be brought before Members at a future Area Committee.

#### **4 CONCLUSION**

- 4.1 This report provides Members with statistics on reaction times to roads defects in the MAKI Area and advises on forthcoming changes to the roads hierarchy.

**5 IMPLICATIONS**

- |     |                              |  |
|-----|------------------------------|--|
| 5.1 | Policy                       | Works assessed and carried out under the current Roads Asset Management and Maintenance Plan   |
| 5.2 | Financial                    | Will obtain better outcomes for available funds.   |
| 5.3 | Personnel                    | Roads revenue maintenance works are delivered by both Roads Operations and Amenity Operatives. |
| 5.4 | Equalities Impact Assessment | None   |
| 5.5 | Legal                        | Supports duty to maintain public network.  |
| 5.6 | Risk                         | Deterioration of road network if budget not spent effectively.                                 |
| 5.7 | Customer Service             | Maintains service level commitment set out in Service Plan.                                    |

**6. APPENDICES**

- |             |  |
|-------------|--|
| Appendix 1a | Reaction times to Category 1 potholes. |
|-------------|--|

Sandy Mactaggart  
**Executive Director of Development & Infrastructure**  
17<sup>th</sup> July 2013

**For further information contact:** Jim Smith, Head of Roads & Amenity Services,  
Tel: 01546 604324.

# **APPENDIX**

## REACTION TIMES TO CATEGORY 1 POTHOLES

MID ARGYLL			
Pothole Category	Number of Jobs	Number Overdue	Performance
Category 1	16	4	75%
Category 1 Emergency	1	0	100%
KINTYRE			
Pothole Category	Number of Jobs	Number Overdue	Performance
Category 1	49	0	100%
Category 1 Emergency	2	0	100%
ISLAY			
Pothole Category	Number of Jobs	Number Overdue	Performance
Category 1	1	0	100%
Category 1 Emergency	1	1	0%
Argyll and Bute			
Pothole Category	Number of Jobs	Number Overdue	Performance
Category 1	81	6	93%
Category 1 Emergency	13	2	85%

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ARGYLL AND BUTE COUNCIL  
DEVELOPMENT AND INFRASTRUCTURE  
SERVICES

MID-ARGYLL, KINTYRE & ISLAY  
AREA COMMITTEE  
7<sup>th</sup> AUGUST 2013

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KILKERRAN PARK – MEMORIAL GARDEN

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**1. SUMMARY**

- 1.1 The purpose of this report is to assess the use of the former Kilkerran play area site and consider a proposed use from the local community.
- 1.2 Following the development of the new play area located at Hall Street/Kilkerran Road, replacing the Kilkerran play area site. Members will be aware of the improved play area developed, and the void this leaves at the site of the old play area.
- 1.3 There have been requests within the community to create a memorial garden/picnic area at the location of the previous Kilkerran play area. This would allow for families to donate memorial benches in memory of loved ones and allow for a location for the gathering of thoughts..

**2. RECOMMENDATION**

- 2.1 That members consider the content of this report.

**3. BACKGROUND**

- 3.1 The community in conjunction with the Council raised sufficient funds and through a successful tender process have provided a new play area at the Hall Street/Kilkerran Road location within the town of Campbeltown. This new play area facility replaces the aged facility at the previous Kilkerran site. The new play area has been created and is now in use.
- 3.2 The Kilkerran site is now an open space amenity area, which Amenity Services are obliged to continue with the grassland maintenance regime. Throughout the area, there are a number of concrete bases where the previous play equipment was sited. The site also contains a number of litter bins.
- 3.3 Currently there are a number of memorial benches sited throughout the town of Campbeltown, with the proposed CHORD project affecting these benches. These benches are purchased by families, who also contribute towards the installation costs.
- 3.4 The ground at the site of the old Kilkerran play area is contaminated land and a previous examination carried out, stated that the risks were low. It would be the intention to use the existing foundations and not to disturb the surface in carrying out any future installation of street furniture. Amenity Services would have a further examination of the ground carried out to ensure suitability.

**4. CONCLUSION**

- 4.1 In the event of the memorial garden being approved, the proposed maintenance for the benches will be addressed within a new policy which is currently being compiled. The costs of purchasing the bench and installation will be met by the applicant.
- 4.2 On approval, full consultation would be required with families of individuals named on the existing memorial plaques, where it is possible to make contact. There would also be full consultation with the CHORD board, ensuring a balance in the siting of street furniture throughout the town, this joined up approach is essential to offer families who wish to provide donated benches in the future, the options of various locations throughout the town.
- 4.3 On-going maintenance relating to grassland, hard standing, litter bin maintenance and the current stock of memorial benches are tasks currently being carried out by Amenity Services and listed within our assets.

**5. IMPLICATIONS**

POLICY:	A policy for memorial benches is required to deal with the maintenance and replacement.
FINANCIAL:	None, in respect of maintenance and installation of benches. All installation costs would be recovered.
PERSONNEL:	None
EQUAL OPPORTUNITY:	None
LEGAL:	None

Executive Director of Development and Infrastructure Services – 3rd July 2013

For further information: Tom Murphy, Streetscene Manager – 01436 658908



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**ARGYLL AND BUTE COUNCIL****MID ARGYLL, KINTYRE AND  
ISLANDS AREA COMMITTEE****Development and Infrastructure Services****24 JULY 2013**

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**FISH MARKET CAMPBELTOWN – PROVISION OF NEW TOILET FACILITIES**

---

**1.0 SUMMARY**

- 1.1 The purpose of this paper is to seek approval to progress the planned refurbishment of the existing facilities at the Fish Market Campbeltown.

**2.0 RECOMMENDATIONS**

- 2.1 That approval to refurbish the facilities in the Fish market is granted and that funding is allocated from this year's CRA budget.

**3.0 DETAIL**

- 3.1 A request to review the provision of welfare facilities within the Fish market building on the Old Quay was made to Cllr. Kelly. Following an inspection of the existing facilities with a representative of the fishermen it was agreed that improvements could be made which would include the provision of shower facilities.
- 3.2 Facility services were tasked with developing options to maximise the use of available space and two options were designed as detailed in Appendix 6.1. The designs were circulated to the fishermen for comment and there was a preference for option one. In order to facilitate the proposed refurbishment, a check is being instructed through Facility services to ensure that the internal walls can be safely removed. Furthermore, applications for the relevant building warrants are being pursued.
- 3.3 During the development of the plans it became apparent that there was a need to ensure that the facilities will not be required for use by females. A check was undertaken with the fishermen and it was concluded that there was no such demand. There was also a request from the secretary of the CFA who asked if CCTV could be provided to act as a mechanism to see who uses the facilities to help prevent misuse. A further request has been made to install shore power units and this is being investigated with regard to both feasibility and cost.

#### **4.0 CONCLUSION**

- 4.1 The existing facilities for the fishing fraternity are in need of complete refurbishment. There is sufficient funding available in the CRA budget.
- 4.2 The additional requests for improvements to the infrastructure are being investigated and if found to be feasible then they will be funded from the piers and harbours revenue budget for this financial year.

#### **5.0 IMPLICATIONS**

- 5.1 Policy - None
- 5.2 Financial – There is sufficient funding in this year's CRA budget.
- 5.3 Legal None
- 5.4 HR None
- 5.5 Equalities - It has been established that there is no demand for use by females and on this basis the plans do not make such provision.
- 5.6 Risk if the works do not progress then there is reputational risk to the Council.
- 5.7 Customer Service The lack of a fit for purpose facility for the fishermen will impact adversely on the users

#### **6.0 APPENDICES**

- 6.1 Existing and proposed drawings

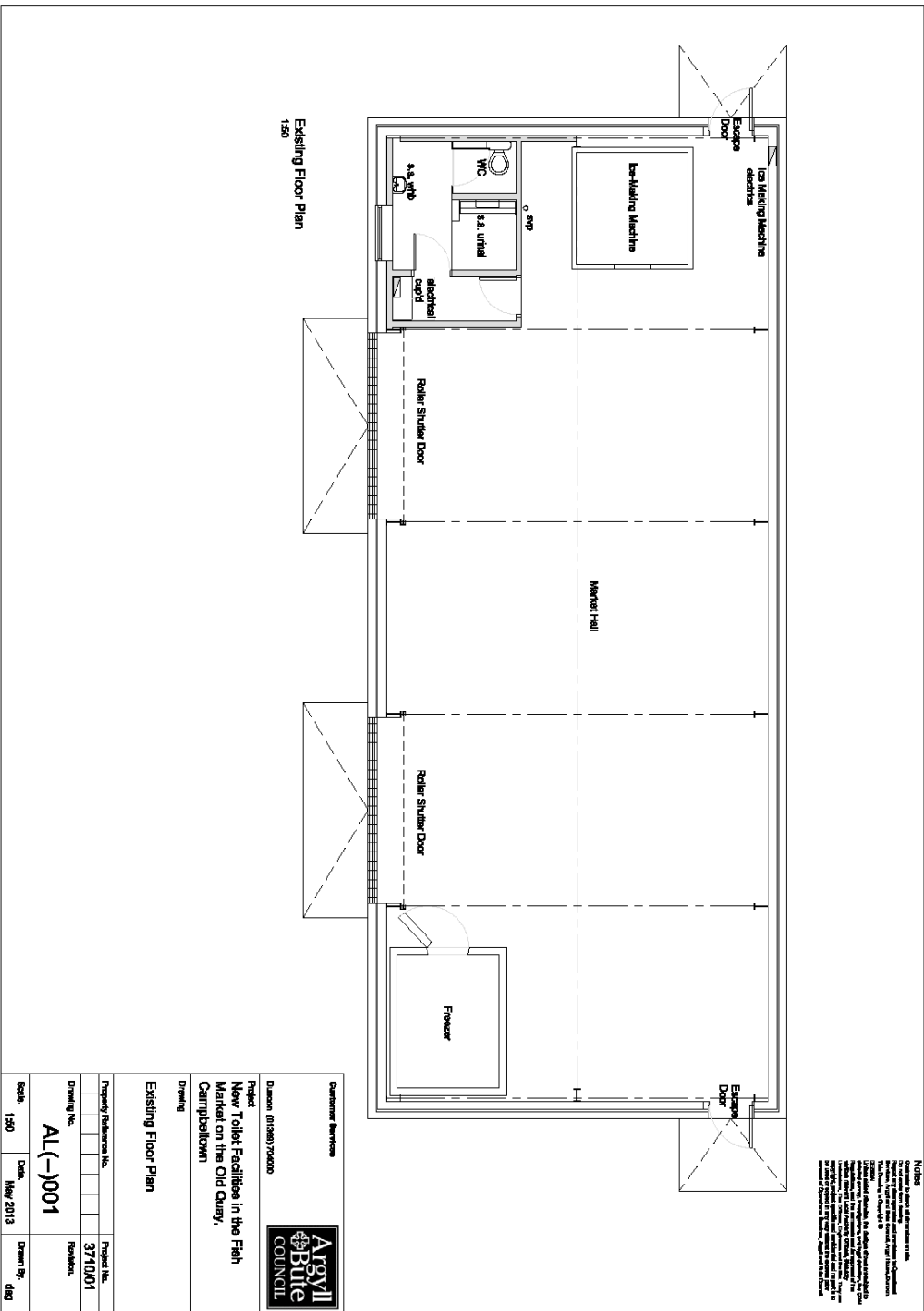
**Executive Director of Development and Infrastructure Services**

11 July 2013

**For further information contact:** Martin Gorringe Marine Operations Manager 01546 604656

APPENDIX 6.1

DRAWINGS



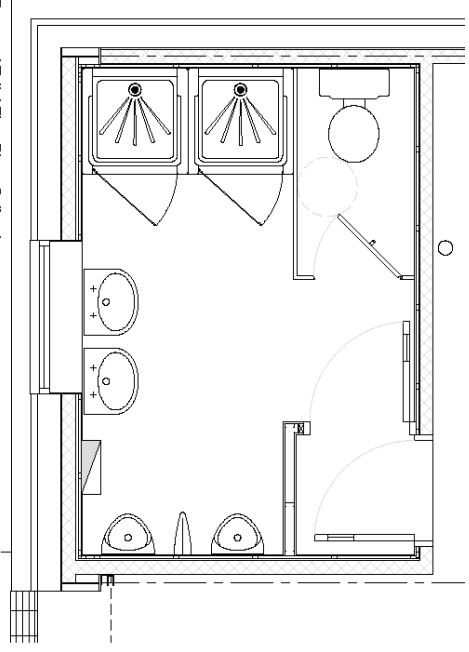
**NOTES**  
 1. The information on this drawing is based on the information provided by the client and is not to be used for any other purpose.  
 2. The client is responsible for the accuracy of the information provided.  
 3. The drawing is not to be used for any other purpose.  
 4. The drawing is not to be used for any other purpose.  
 5. The drawing is not to be used for any other purpose.

Outdoor Services  
 Dunoon (01854) 70000  

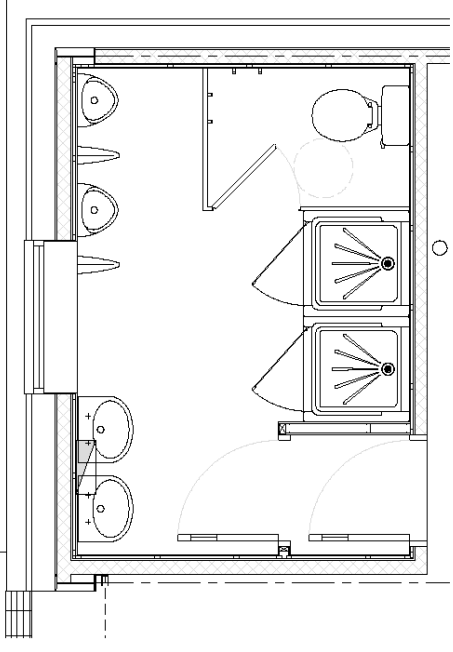

Project:  
**New Toilet Facilities in the Fish Market on the Old Quay, Campbelltown**

Drawing:  
**Existing Floor Plan**

Property Reference No.	Project No.
Drawing No.	Revision
<b>AL(-)001</b>	
Scale:	Date:
1:50	May 2013
Drawn By:	diag




Proposed Toilet Floor Plan - Option 1  
1:20



Proposed Toilet Floor Plan - Option 2  
1:20

**NOTES**  
 1. All work to be in accordance with the current Building Regulations and the current Building Standards.  
 2. The contractor shall be responsible for obtaining all necessary permissions and consents.  
 3. The contractor shall be responsible for the removal and disposal of all waste materials.  
 4. The contractor shall be responsible for the protection of all existing services and structures.  
 5. The contractor shall be responsible for the completion of all work within the specified time frame.  
 6. The contractor shall be responsible for the maintenance of the site throughout the duration of the project.  
 7. The contractor shall be responsible for the safety of all personnel and the public at all times.

Outdoor Services			
Duration: 01/10/13 - 30/09/14			
Project: New Toilet Facilities in the Fish Market on the Old Quay, Campbelltown			
Drawing: Proposed Floor Plan - OPTIONS			
Property Reference No.	Project No.		
Drawing No.	Revision:		
<b>SK-1</b>			
Scale: 1:50	Date: May 2013	Drawn By: diaj	

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**ARGYLL AND BUTE COUNCIL****MID ARGYLL, KINTYRE AND ISLANDS****COMMUNITY SERVICES****7 AUGUST 2013**

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**THIRD SECTOR GRANTS 2013/14**

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**1.0 SUMMARY**

- 1.1 This report details recommendations for the award of Third Sector Grants (including Events and Festivals) to Third Sector organisations for Mid Argyll, Kintyre and Islands.
- 1.2 Applications are considered twice yearly in April and August. This is intended to avoid allocation of the full budget at one meeting and enable activities held later in the year to be funded.
- 1.3 The total Third Sector Grant budget made available by the Council for allocation in Mid Argyll, Kintyre and Islands for 2013/14 is £35,000. At the April Committee a total of £32,498 was awarded to 30 organisations, leaving a remaining balance of £2,502
- 1.4 The Area Committee agreed to an upper limit of £4,000 to any one organisation in any one financial period, unless there are exceptional circumstances.
- 1.5 Five applications have been received, one of which is for Events and Festivals.
- 1.6 The award of £640 made to Springbank Evangelical Church in April, will not be taken up as the Furniture Recycling Project has come to an end. (See attached letter).

**2.0 RECOMMENDATIONS**

- 2.1 The 5 organisations listed below are awarded funding from the Third Sector Grants budget, as per the table below.
- 2.2 Those organisations that have received funding for two years or more should not be awarded more than the amount they received in 2012/13 unless increased developmental aspects are detailed in the application.
- 2.3 Where possible, and if appropriate, new applicants should receive all or most of the amount requested (up to 50% total project costs), unless a very large amount of funding is sought.

2.4 Grants will only be awarded pending receipt of the correct paperwork; an approved financial check; and an End of Project monitoring form (if a grant was awarded in previous year).

2.5 Elected Members are asked to consider whether the refund of £640 should be reallocated to existing applicants, or should be treated as a budget saving.

Ref No	Organisation	Grant Award 2011/12	Grant Award 2012/13	Total Project Costs	Amount Requested	Recommendation
3.1	Argyll and Lochaber Branches of the Royal Scottish Country Dance Society*	No	No	£4,942	£792 (application to 4 areas)	£75
3.2	Artmap Argyll	No	£1,900	£14,200	£1,500	£1,500
3.3	Blarbuie Woodland Enterprise Ltd	£550	£600	£1,200	£600	£568
3.4	Girlguiding Argyll Training	£480	£658 (£400 from MAKI)	£4,300	£2,300 (application to 3 areas)	£130
3.5	Tarbert After School Care	No	No	£1,439	£719	£229
					<b>Remaining balance</b>	£2,502
					<b>Total Recommended</b>	£2,502
					<b>Balance</b>	£0

\*Events and Festivals

### 3.0 DETAIL

Ref No	Organisations	Comments
3.1	Argyll and Lochaber Branches of the Royal Scottish Country Dance Society	Assistance towards the running cost of the 90 <sup>th</sup> Anniversary dance in Oban. All four areas of Argyll and Bute are being asked for a contribution as members of local clubs will travel from across Argyll and Bute. Subsequent to receipt of application the group have received a grant of £500 from the Provost Fund. The balance now required is £292 across all four areas.
3.2	Artmap Argyll	Funding as a follow up to last year's successful arts programme for local people and tourists to access arts and to learn about the environment. Several outdoor venues will be chosen to locate artwork in open spaces, natural habitat and pathways adjoining the Crinan Canal which it is hoped will attract up to 700 people.



3.3	Blarbuie Woodland Enterprise Ltd	Training for volunteers to allow them to operate strimmers and other machinery in order to maintain the woodlands and sustain the health walks
3.4	Girlguiding Argyll Training	Annual County training for Girl guide leaders to ensure that the Girl guiding programme is delivered in the three areas, excluding Helensburgh and Lomond. The training weekend is a good opportunity to disseminate information and share ideas. Costs include travel, accommodation and training.
3.5	Tarbert After School Care	To provide movable equipment for indoor activity sessions and to encourage children to keep fit which in turn will prevent concerns of obesity in children. The organisation is in receipt of a grant for the running costs of the project, They can also access funding from the Childcare partnership for training. They have been advised to apply to the Childcare Partnership for funding for the proposed training.

#### 4.0 CONCLUSION

4.1 All organisations have been contacted and grant applications assessed.

#### 5.0 IMPLICATIONS

- 5.1 Policy: None
- 5.2 Financial: As per area budget allocation.
- 5.3 Legal: None
- 5.4 HR: None
- 5.5 Equalities Consistent with the Equal Opportunities policy of Argyll and Bute Council.
- 5.6 Risk: Monitoring of the process will minimise any risk to the Council
- 5.7 Customer Service: None

#### 6.0 APPENDICES

6.1 Letter dated 6 June 13 – Springbank Evangelical Church

**Margaret Fyfe**  
**Community Development Manager**  
**9 July 2013**

**For further information contact:** Liz Marion, Community Development Officer for Bute and Cowal. Tel No 01369 707166

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## *Furniture Recycling Project*

6<sup>th</sup> June 2013

Audrey Baird  
Community Development  
Argyll and Bute Council  
Library Headquarters  
Highland Ave  
Dunoon  
PA23 8QZ

Dear Ms Baird,

Please be advised that our Project will not be claiming the £640 grant awarded recently by the Third Sector funding body. We are very grateful for your support both this year and in years past, however, the decision has now been taken to bring the Project to an end after 13 years in operation.

This has been brought about by the retirement of our 71 year old project manager and 66 year old van driver. We have been looking for replacements for some time but have been unable to identify any. Other factors have also played a part, a reduction in donations of furniture (particularly white goods) as people replace less frequently, a reduction in the number of people approaching the Project for assistance and the difficulty of attracting funds for the very glamorous use of "running costs".

We estimate that we have assisted around 1600 people over the 13 years in operation and thank you again for the Council's support over that period.

Yours sincerely,

A handwritten signature in black ink that reads "J. P. Scott-Dodd".

Janet Scott-Dodd (Mrs)

Project Treasurer

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**ARGYLL AND BUTE COUNCIL****MID ARGYLL KINTYRE AND THE ISLANDS AREA COMMITTEE****CUSTOMER SERVICES****7 August 2013**

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**MID ARGYLL, KINTYRE AND THE ISLANDS PARTNERSHIP GROUPS.**

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**1.0 SUMMARY**

1.1 This report provides Members with requested information in regards to the up to date status of local partnerships within Mid Argyll, Kintyre and the Islands.

**2.0 RECOMMENDATIONS**

2.1 The Area Committee is asked to note the report.

**3.0 DETAIL**

3.1 At the Special meeting of the Mid Argyll, Kintyre and the Islands Area Committee held on 1<sup>st</sup> May 2013, Members gave consideration to how best to seek to ensure that current and future ferry services provide maximum benefit to the Kintyre area. As part of that discussion, Members agreed that the Kintyre Initiative Working Group should be invited to form a subgroup to specifically focus on the impact of ferry services.

3.2 During the course of the discussion, Members sought clarity about the status of both the Kintyre Initiative Working Group and the Mid Argyll Partnership in the context of community planning arrangements.

3.3 Local community planning groups have a remit to support and encourage effective collaboration and coordination between community based organisations operating in the local area, and to give effect to the Community Engagement Strategy at a local level.

3.4 Local partnership groups, including the Kintyre Initiative Working Group and the Mid Argyll Partnership are the existing arrangements in MAKI, which have facilitated much of the work of the Community Planning Group, particularly in regards to providing effective collaboration and coordination across community based groups and organisations operating in their local areas. They are effective and efficient partnership groups with broadranging membership and attendance which identify solutions to local issues on a partnership basis. They also provide an effective community engagement forum in their local area.

3.5 In terms of the local community planning group maintaining a broad overall understanding of the issues which local communities are identifying and

progressing through their local groups, it would be helpful if a short update was provided by each of the KIWG and MAP to meetings of the Community Planning Group. Although this happens informally by way of input from partners and Members who attend both meetings, it would be helpful to formalise this by way of the type of exception and highlight report to CPG which is tabled by the Community Safety Forum. This will be progressed by way of a report to the September CPG in order that the partnership can consider the benefits of such a process.

#### **4.0 CONCLUSION**

4.1 Local Community Planning Groups have a remit to support and encourage effective collaboration and coordination between community based organisations operating in the local area, and to give effect to the Community Engagement Strategy at a local level. The existing arrangements in MAKI, comprising the key partnerships of the Kintyre Initiative Working Group and the Mid Argyll Partnership, facilitate much of this work and ensure the robustness of the process of community engagement in local areas, and therefore have a full and active role to play in ensuring the continuation of effective community planning in Mid Argyll, Kintyre and the Islands.

#### **5.0 IMPLICATIONS**

5.1 Policy – None

5.2 Financial – None

5.3 Legal – None

5.4 HR – None

5.5 Equalities – None

5.6 Risk – None

5.7 Customer Service – None

**Executive Director of Customer Services**

18<sup>th</sup> July 2013

**For further information contact:**

Shirley MacLeod, Area Governance Manager – 01369 707134

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**ARGYLL AND BUTE COUNCIL**

**MID ARGYLL KINTYRE AND  
THE ISLANDS AREA  
COMMITTEE**

**CUSTOMER SERVICES**

**7 August 2013**

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**TELEPHONE CALL HANDLING IN POLICE SCOTLAND**

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**1.0 SUMMARY**

- 1.1 This report updates Members on the arrangements which are in place for telephone call handling in Police Scotland.

**2.0 RECOMMENDATIONS**

- 2.1 The Area Committee is asked to note the report and attached appendix.

**3.0 DETAIL**

- 1.1 The Council has recently been provided with information by Police Scotland on the arrangements which are in place for handling telephone calls from the public. This information is contained in the attached appendix and provides Members with useful detail on the efficiency of the system implemented in February of this year.

**4.0 CONCLUSION**

- 4.1 Police Scotland have implemented changes to their call handling system and have provided detail on the effectiveness of the system to the Council, Members are asked to note the updated information provided.

**5.0 IMPLICATIONS**

- 5.1 Policy - None
- 5.2 Financial - None
- 5.3 Legal - None
- 5.4 HR - None
- 5.5 Equalities - None
- 5.6 Risk - None
- 5.7 Customer Service - None

**Executive Director of Customer Services**  
15<sup>th</sup> July 2013

**For further information contact:**

Shirley MacLeod, Area Governance Manager. Tel 01369 707134



10 July 2013  
MM/KK

**Via Email**



Local Policing East  
Randolphfield  
Stirling  
FK8 2HD

DX: Scottish Police Authority 554170 Falkirk 5

01786 456024

[ACC.LocalPolicingEast@Scotland.pnn.police.uk](mailto:ACC.LocalPolicingEast@Scotland.pnn.police.uk)

Dear Sir / Madam,

I wanted to update you regarding developments in telephone call handling in Police Scotland.

As you may be aware, in late February 2013 Police Scotland introduced the 101 Service, a user friendly - easy to remember and dial telephone number that can be used right across the country. To promote 101 we will be launching a public awareness raising campaign on 10 July 2013 that will include radio advertising supported by marketing materials that community police officers can distribute and display. Currently, almost half of all calls to the police are received via 101 and we hope to increase this, both to ensure a consistent service across Scotland and also to allow us to discontinue some of the already very underused and expensive lines that were required when policing was provided by eight forces.

Some recent media coverage of the 101 telephone number provided incomplete information regarding the effectiveness of the service and I thought it would be helpful to provide a more comprehensive picture. When a caller dials 101, they hear a message that confirms they are being connected to their nearest Police Scotland service centre. Experience to date has found that 94.8% of callers hold on whilst their call is connected. This means that 5.2% of 101 callers hang up before being put through to our staff - around one percentage point higher than the position in England and Wales where the service has been operating for some 18 months. It is also relevant to highlight that a similar proportion of calls (4.8%) are abandoned by callers using other police telephone numbers. Whilst it remains likely that some callers may choose to abandon a call before being connected, our upcoming campaign aims to reduce this statistic.

Since 101 was launched in late February this year, it has been used in 450,217 calls to Police Scotland and been available 24 hours per day 7 days a week without any teething problems. Police Scotland service centres consistently meet nationally agreed targets to answer 999 calls in under 10 seconds and non-emergency calls in under 40 seconds. In fact the average time taken to answer non-emergency calls is 7 seconds.

I trust you will find this of assistance and would be happy to provide more information if you should wish to contact me

Yours faithfully



Mike McCormick  
Assistant Chief Constable Local Policing East

**MID ARGYLL, KINTYRE AND THE ISLANDS  
AREA COMMITTEE  
ITEM TRACKER**

<b>Title of Item</b>	<b>Name of Service/Officer or organisation</b>	<b>Date of Meeting</b>	<b>Action required</b>	<b>Notes</b>
Roads Issues	Stewart Clark/Callum Robertson	Ongoing	Regular attendance at BD/AC with updates	<b>Future regular attendance at MAKI BD/AC meetings</b>  <b>Provision of Road defects stats for MAKI AC in August</b>
Social Work Issues	Alison Hunter	Ongoing	Regular attendance at BD/AC with updates	<b>Non-attendance at June AC. Letter from Chair requesting report and update.</b>
Defence Estates, Machrihanish / Machrihanish Airbase Development	Matthew Willis (MACC Manager)	Regular updates required	Regular attendance at BD/AC with updates	<b>Members requested update from Manager – September BD</b>
Bus stop at Minard	Douglas Blades		Meeting with TranServ on 11 <sup>th</sup> June.	<b>To remain on Tracker. Agreed at MAKI AC October 2012</b> <b>Further update for September BD</b>
Speed Limits and Traffic Calming Measures on Secondary Roads	Jim Smith	6 February 2013	Report to AC	<b>Report noted at April AC. On-going review – further report for September BD</b>
Ardrishaig Regeneration Masterplan (Capital Receipts)	Stuart Green	5 June 2013		<b>Further commitment to June, 2014</b>
Mandatory Speed Limits	Bill Weston	5 June 2013	Status of Mandatory	<b>Update to Members</b>

		AC	Speed limits – update	
Mobile phone coverage – Southend	Gerry Wilson/Stuart Green	Ongoing	The IT Infrastructure Manager to forward a copy of the report on the mast at Southend to Members. Update to December 2013 ACM	<b>Audrey Martin attended June CPG and briefing note disseminated to CPG attendees.</b>  <b>As per Minute of MAKI CPG (Dec 2012). Also Gerry Wilson to attend Area Committee meeting with update (December 2013)</b>
Area Scorecard	David Clements	Ongoing	Regular attendance at BD to update scorecard: April AC – FQ3 June AC – FQ4 August AC – FQ1 December AC – FQ2	<b>Further review at September BD</b>  <b>FQ1 to come to October AC (L)</b>
Item Tracker	Theresa McLetchie	5 June 2013 AC		<b>Future MAKI ACs for noting and updating</b>
Streetscene/Better Neighbourhoods	Shirley MacLeod	5 June 2013	Review of Streetscene stats and information on Better Neighbourhoods	<b>Update to Members</b>
Carradale Community Care	Dr Sarah-Jane Munoz/Shelagh Cameron	Ongoing	Retain on Tracker - MAKI AC meeting 6 February 2013	<b>Presentation to February 2013 MAKI AC meeting. Report for 7 August AC meeting.</b> <b>Advice that Group now wound up.</b>
Proposed New Ferry Service, Campbeltown	Jim Smith	To be agreed	Report on issues raised with proposed new ferry service.	<b>Special MAKI AC 1 May 2013</b>
Jacobs Report on	S Clark	6 February	Report to February AC.	<b>Transport Scotland</b>

A83/Trunking of A83		2013		<b>attended February MAKI AC meeting. Report for 7 August AC meeting and update on Tarbert pedestrian crossing</b>
Future Use of Town Hall	Shirley Macleod/ Malcolm Macfadyen	6 February 2013	Members to discuss future use of Town Hall, Campbeltown	<b>Business Case for funding currently being prepared.  MAKI BD May - Members agreed they would consider using the Town Hall if there was suitable seating, heating and available connectivity.</b>
BEAR	J Smith	To be agreed	Invite BEAR to give presentation to Members next time meeting held in Campbeltown.	<b>Suggest that invite to BEAR to attend August AC in Gigha</b>
BEAR – Members issues		5 June 2013 AC	Compile list of Members complaints/concerns and forward to BEAR prior to August AC	<b>Representation from BEAR at August AC</b>
Streetscene Implementation Service Review	J Smith/Tom Murphy			<b>MAKI BD May – then to 7 August AC and then to 4 September MAKI CPG</b>
Bengullion Street	Hugh Blake	5 June 2013		<b>To be brought to August AC</b>
Bolgam Street Public Conveniences	Tom Murphy	5 September 2012 BD	Members request that facilities MUST be upgraded and have extended opening hours, and that security could be provide by provision of	<b>MAKI August AC meeting</b>

			CCTV	
Annual Report of Performance – Planning Applications	Peter Bain		Members requested an Annual Report on Performance to the Business Day in May 2013	<b>Report to MAKI June AC meeting</b>
Third Sector Grants Prioritisation of Applications	Audrey Baird	3 April 2013 AC		<b>Report to MAKI June AC meeting</b>
Primary Schools – Performance and attainment	Kathryn Wilkie	5 June 2013 AC	QIO to liaise with QIM in regards the inclusion of the performance & attainment information on Primary schools in local area	<b>Future ACs: Tarbert Academy – August AC</b>
Annual Report - Third Sector Grants	Audrey Baird	3 April 2013 AC		<b>MAKI June AC meeting</b>
KIWG and MAP	Shirley MacLeod	5 June 2013 AC	Report on status of the context of KIWG and MAP – Community Planning	<b>MAKI AC August</b>
Autism Argyll	Alison Leask (Chairperson)		MAKI AC – April 2013	<b>MAKI AC in April. Suggest attend December AC in Campbeltown</b>
Kintyre Recycling Plant			MAKI BD May 2013	<b>Report to June AC</b>
Red Cross Patient Transfer	Anne Crerar (Service Manager)	1 May 2013 BD		<b>Members requested that this issue come to a future MAKI BD</b>

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